

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Special Meeting Minutes
Monday, October 30, 2023 – 7:00 PM (Public Session)
Jefferson Township High School Media Center

A. Mrs. Wildermuth, called the meeting to order at 7:00 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. **ROLL CALL:**

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>President</i>

D. **COMMENTS FROM THE AUDIENCE**

- None

E. **PRESENTATIONS**

- Mrs. Giacchi, School Business Administrator presented the Health Benefits Analysis and Recommendation.

F. **FINANCE AND BUILDING NEEDS**

Motion by Mrs. Small, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions F.1 through F.3, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>President</i>

F. 1 Motion to authorize the School Business Administrator to effectuate the termination of the employee medical & prescription drug insurance policy, group number 192600, held directly with Aetna effective 11:59 pm on January 31, 2024.

F.2 Motion to approve participation in the School Employee Health Benefits Plan ("SEHBP") for medical and prescription coverage and to authorize the School Business Administrator to execute the necessary paperwork to enroll in the plan effective 12:00 am on February 1, 2024.

F.3 Motion to approve Brown & Brown as Employee Benefits Consultant in matters related to all health insurance benefits for the period February 1, 2024 through December 31, 2024 at a cost of \$5,000.00 per month.

G. PERSONNEL

Motion by Mrs. Small, seconded by Mrs. Grater, to accept the recommendation of the Superintendent to approve and adopt motions G.1, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mr. Terpstra
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u>Absent</u> Mrs. Poulas, <i>President</i>

G.1 Motion to take action on personnel matters, as listed below, and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

A. PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Chamberlain, Kimberly 09-60-60/BJJ	Resignation	Special Education Aide 11-000-217-106-006			White Rock	11/10/23		
DeGroat, Laura 11-204-100-106-290	Appoint	Special Education Aide (LTS) 09-70-70/BCC		\$24.63/hr.	JTMS	11/1/23	2/16/24	Covering N. Skrek
Geise, Carmen 11-213-100-101-290	Rescind	Teacher (LTS) 10-70-70/AJF		\$283.80/ diem	JTMS	11/6/23	12/15/23	Covering #3187
Goldy, Regina 11-214-100-106-005	Appoint	Special Education Aide 09-50-50/BBB	1	\$24.63/hr.	Cozy Lake	11/13/23	6/30/24	Not to exceed 7 hrs./day, 4 days/week, Wednesday off
Reilly, Griffin 11-213-100-101-290	Rescind	Teacher (LTS) 10-70-70/AJI		\$283.80/ diem	JTMS	11/6/23	12/15/23	Covering #3218
Reilly, Griffin 11-213-100-101-290	Appoint	Teacher (LTS) 10-70-70/AJF		\$283.80/ diem	JTMS	11/6/23	12/15/23	Covering #3187
Skrek, Nicole 11-140-100-101-290	Appoint	Teacher (LTS) 10-80-80/ASZ		\$283.80/ diem	JTHS	11/1/23	2/16/24	Covering #1636 Pending certification
Messina, Tiffany 11-000-217-106-006	Appoint	Special Education Aide 09-60-60/BSQ	1	\$24.63/hr.	White Rock	11/6/23	6/30/24	Not to exceed 7.25 hrs./day, 4 days/week, Thursday off, replacing T. Bendish
Von Essen, Christopher 11-140-100-101-290	Appoint	Teacher (LTS) 10-80-80/AQX		\$283.80/ diem	JTHS	11/27/23	2/16/24	Covering #2981 Pending certification

A. PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Woolery, Rebekah 11-209-100-106-001	Appoint	Special Education Aide 09-60-60/BSQ	1	\$24.63/hr.	Stanlick	11/3/23	6/30/24	Not to exceed 7 hrs./day, 4 days/week, Wednesday off, replacing D. Vargas
#1643	Family Leave	10-70-70/AOD 10-80-80/ABC			JTHS/ JTMS	12/5/23	1/4/24	Unpaid
#3218	Family Leave/ End Date Adjustment	10-70-70/AJI			JTMS	11/6/23	1/26/24	Unpaid

B. SUBSTITUTES/OTHER						
Name	Nature of Action	Position	Location	Date Effective	Date Termin.	Discussion
Bahamondes, Javiera	Appoint	Substitute Teacher, Substitute Aide	District	10/27/23	6/30/24	
Brown, Deshaun	Appoint	Substitute Custodian	District	10/30/23	6/30/24	
Cardarelli, Barbara	Appoint	Substitute Teacher	District	1/1/24	6/30/24	
Federico, Nicholas	Appoint	Substitute Job Coach	District	10/24/23	6/30/24	
Gallardo, Ximena	Appoint	Substitute Teacher, Substitute Aide	District	10/31/23	6/30/24	
Hackett, Melissa	Appoint	Substitute Teacher, Substitute Aide	District	11/6/23	6/30/24	
Hill, Kimberly	Appoint	Substitute Teacher, Substitute Aide	District	10/30/23	6/30/24	
Kasica, Lisa	Appoint	Substitute Secretary	District	10/20/23	6/30/24	
Lopez Ballesteros, Francisco	Appoint	Bedside Instruction	District	10/19/23	6/30/24	
McMahon, Heidi	Appoint	Substitute Aide	District	11/1/23	6/30/24	
Sheruda, Amanda	Appoint	Substitute Aide	District	10/31/23	6/30/24	
Skrek, Nicole	Appoint	Substitute Teacher	District	10/25/23	6/30/24	
Taylor, Blake	Appoint	Substitute Job Coach	District	10/24/23	6/30/24	

H. COMMUNICATIONS

- None

I. OLD BUSINESS

- None

J. NEW BUSINESS

- None

K. CLOSED SESSION

The Board did not convene to Closed Session at this time.

L. ADJOURN

Motion by Mrs. Gould, seconded by Mrs. Small, to adjourn the meeting at 7:15 PM.

Aye Mrs. Gould

Aye Mrs. Grater

Aye Mr. Natale

Aye Mrs. Perez

Aye Mrs. Small

Aye Mr. Stewart

Aye Mr. Terpstra

Aye Mrs. Wildermuth, *Vice President*

Absent Mrs. Poulas, *President*