

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Regular Meeting Minutes
Monday, March 18, 2024 6:30 PM (Closed Session) – 7:30 PM (Regular Session)
Jefferson Township High School Media Center

District Vision Statement

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

- A. Mrs. Poulas, called the meeting to order at 7:30 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, NJ HERALD and posted on the
Jefferson Township Board of Education website (www.Jefftwp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B. Pledge of Allegiance.

- C. **ROLL CALL:**

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	_____ Vacancy

Absent Ashley Hecht, Student Representative
Aye Nicholas Roberts, Student Representative

- D. **CLOSED SESSION**

Motion by Mrs. Gould, seconded by Mr. Natale, that the Board of Education adopt the following resolution:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mrs. Grater	<u>Aye</u> Mrs. Small (<i>Arrived @ 6:36pm</i>)	<u>Aye</u> Mrs. Poulas, <i>President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	_____ Vacancy

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18th day of March, 2024 at 6:33 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve student and personnel matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by Mr. Natale, seconded by Mrs. Small, that the meeting is called to public session at 6:54 PM.

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Absent</u> Mrs. Grater	<u>Aye</u> Mrs. Small (<i>Arrived @ 6:36pm</i>)	<u>Aye</u> Mrs. Poulas, <i>President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u> </u> Vacancy

PUBLIC SESSION FOR STUDENTS

- An elementary student communicated various reasons for concern regarding the move to the middle school.
- A fourth grade student expresses reasons for not wanting to go to the middle school.

E. SUPERINTENDENT'S REPORT

- Mrs. Howe reported on the Good News and Progress in our schools.

F. PRESENTATIONS

- Ms. Charlene Petersen, New Jersey School Boards Association Representative, led the audience through the policies, ethics, mandated training, and other aspects of School Board Membership.
- Mrs. Jeanne Howe, Superintendent and Mrs. Rita Oroho Giacchi, Business Administrator presented on School Funding: Past, Present, and Future.
- Mrs. Rita Oroho Giacchi, Business Administrator presented the 2024-2025 Tentative Budget Synopsis.
- Mrs. Jeanne Howe, Superintendent, presented the District Reconfiguration plan.
 - ❖ Mr. Stewart and Mrs. Gould commented on the declining enrollment.
 - ❖ Mrs. Grater commented that it is up to the community to discuss this change in a positive way with their students.
 - ❖ Mrs. Small inquired about the tasks being broken down and brought to the committee level.

G. COMMENTS FROM THE AUDIENCE (*on agenda action items only, if applicable*)

- An audience member inquired about staggering bus times.
 - ❖ Mrs. Howe advised that bus times will not change for school year 2024-2025.
- An audience member thanked the Board for considering the work of the stakeholder committee and suggested keeping a stakeholder committee in place to ensure the third graders are prepared.
- An audience member suggested emailing the public about presentations such as the school funding presentation tonight. They also suggested notification of a letter writing campaign and noted that while the fifth grade moving to the middle school is not ideal, they do understand the reasons behind the move.
- An audience member inquired about more aggressive advocacy efforts to keep middle and high school students in the district.

Mrs. Howe addressed the inquiries and comments.

H. STUDENT REPRESENTATIVES

- Student Representative Nicholas Roberts reported on the ice cream social fundraiser, the Rec. vs Varsity Girls Basketball game, the Supplies for Soldiers service night and the FBLA Competition. Mr. Roberts also highlighted the upcoming Tulip Trot, musical, spring fling and pep rally, and the field day t-shirt design contest.

I. COMMITTEE REPORTS

- **Education Committee** - Mrs. Small reported the Committee met on March 4, 2024 and held follow up discussions on study skills and discipline, discussed district reconfiguration, a Memorandum of Understanding for Dual Enrollment with CCM, and day and overnight field trips.
- **Policy and Personnel Committee** - Mrs. Grater reported the Committee met on March 4, 2024 and discussed open positions in district, substitute nurse rate with overnight responsibilities, emergency drills, and policy and regulations.
 - ❖ Mrs. Perez inquired about policy # 5756. Mr. Giacobbe provided an update.
 - ❖ Mrs. Perez asked about drills. Mrs. Poulas provided clarification.
 - ❖ Mrs. Gould asked about differing policies for students wearing jackets in school. Mrs. Poulas indicated there should not be differing policies by school. Mrs. Howe clarified the circumstances of what happened during a drill. Mrs. Gould advocated for students to be able to wear or carry a coat or jacket during the school day.
 - ❖ Mr. Stewart suggested the details should be discussed at Committee.
- **Building Needs and Finance Committee** - Mrs. Gould reported the Committee met on March 5 and March 12, 2024 and discussed facilities updates, a Milton facility update, 2023-2024 audit proposal, ROD Grant timeline, and the 2024-2025 Preliminary Budget.
- **Negotiations Committee** - Mr. Natale reported the Committee is in discussion with the JTEA, has come to an agreement with the JTSA and is making progress with the JTAEA.
- **Community Relations Committee** - Mrs. Perez noted the Committee met on March 5, 2024 and reviewed the purpose of the Committee, district reconfiguration, social media platforms, Community Outreach, and the 5th grade stakeholders email feedback.
- **New Jersey School Board Association** - Mr. Stewart announced the Unsung Hero dinner will be on March 20, 2024. Mr. Natale reported on the March 9, 2024 Legislative Committee meeting, noting discussions included the 24-25 budget and ways to assist with the teacher shortage.
- **Morris County Education Services Commission** - Mrs. Perez reported the meeting took place on March 13, 2024 and the Commission reviewed the 24-25 budget and overview of components, organization structure, alternative schooling, and a survey of schools.

J. MINUTES OF MEETINGS

Motion by Mr. Stewart, seconded by Mrs. Grater, that the Executive Session (1) minutes of the February 20, 2024 meeting be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	_____ Vacancy

Motion by Mrs. Grater, seconded by Mrs. Small, that the Regular Meeting minutes of the February 20, 2024 meeting be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	_____ Vacancy

Motion by Mr. Stewart, seconded by Mrs. Small, that the Executive Session (2) minutes of the February 20, 2024 meeting be approved as submitted:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	_____ Vacancy

K. FINANCE AND BUILDING NEEDS

Motion by Mrs. Small, seconded by Mr. Natale, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.19, as described below:

*Mrs. Gould recognized the donations being accepted on this evening's agenda.

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	_____ Vacancy

K.1 Motion to approve the adoption of the Tentative Budget for School Year 2024-2025.

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 school year using the 2024-2025 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	General Fund	Special Revenues	Debt Service	Total
2024-2025 Total Expenditures	\$60,217,110	\$4,854,834	\$2,405,954	\$67,477,898
Less: Anticipated Revenues	\$11,276,247	\$4,854,834	\$232,692	\$16,363,773
Taxes to be Raised	\$48,940,863	\$0	\$2,173,262	\$51,114,125

and, to advertise said tentative budget in the Daily Record Newspaper in accordance with the form suggested by the New Jersey Department of Education and according to law; and, a public hearing on the budget for the 2024-2025 school year will be held at Jefferson Township High School Media Center, 1010 Weldon Road, Oak Ridge, NJ 07438 on April 24, 2024 at 7:30 pm.

K.2 *WHEREAS*, the district has a taxing authority which is comprised of:

Banked Cap Expiring in 2025-2026	\$0
Banked Cap Expiring in 2026-2027	\$154,313
Banked Cap Expiring in 2027-2028	\$0
2% Allowable Tax Levy Adjustment	\$953,161
Maximum Adjustment for Enrollment	\$175,347
Base 2023-2024	\$47,658,042
Total Available Tax Levy	\$48,940,863

and

WHEREAS, the Board has approved that there should be raised for the General Fund a tax levy of \$48,940,863, inclusive of adjustments totaling \$329,660,

NOW THEREFORE BE IT RESOLVED, the Board of Education includes in the tentative budget the adjustment for enrollment in the amount of \$175,347. The district intends to utilize this adjustment to maintain staffing and curricular expenditures, and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget the adjustment for banked cap in the amount of \$154,313. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to maintain staffing and curricular expenditures. The Board of Education will incur these expenditures by June 30, 2025 and acknowledges that they cannot be deferred or incrementally completed over a longer period of time.

K.3 *BE IT RESOLVED*, the Board of Education includes in the 2024-2025 budget a capital reserve withdrawal in the amount of \$1,385,320 for:

- Partial Funding of the Roof Replacement Project at White Rock Elementary School
- Paving of the Bus Compound Parking Lot

K.4 *WHEREAS*, school district policy and N.J.A.C. 6A:23A-7.3(a) provides the Jefferson Township Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2024-2025 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2023-2024 school year was \$103,094; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$47,326 as of March 15, 2024,

NOW THEREFORE BE IT RESOLVED, that the Jefferson Township Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2024-2025 at the sum of \$110,776, and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

K.5 *WHEREAS*, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service, a maximum level of spending for the ensuing school year; and

WHEREAS, the budget includes the following appropriations:

Account Code	Description	\$
11-000-213-300	Health - School Physician	29,800
11-000-216-320	Purchased Student Related Support Services	4,400
11-000-217-320	Purchased Professional Extraordinary Services	49,241
11-000-218-320-390	Student Guidance Services - Medical Screenings	28,785
11-000-219-320	Purchased Prof-Ed Services - Educational/Medical Services Provided to Students	26,716
11-000-219-390	Other Purchased Prof & Tech Services - Student Evaluations	20,000
11-000-223-320	Purchased Professional Development Services - Speakers	28,160
11-000-230-331	Legal Services	160,000
11-000-230-332	Auditor Fees	60,000
11-000-230-334	Architect/Engineer Services	50,000
11-000-230-339	Other Professional Services	7,400
11-150-100-320	Hospital-Based Homebound Instruction	25,000
	Total	489,502

and

WHEREAS, the Administration needs to notify the Board if there arises a need to exceed said maximums, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area,

NOW THEREFORE BE IT RESOLVED, that the Jefferson Township Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2024-2025 school year.

K.6 Motion to approve the purchase order list dated February 2024 in the amount of \$586,425.15.

K.7 Motion to approve the vendors' bills list for release, on or after March 19, 2024, in the amount of \$254,221.86.

K.8 Motion to approve the check register as of February 2024 in the amount of \$5,865,086.99.

Fund	Amount
General Fund (10)	\$5,427,185.97
Special Revenue Funds (20)	\$437,901.02
Total	\$5,865,086.99

K.9 Motion to approve the funds transfers in the 2023-2024 Fiscal Year, dated February 29, 2024, in the amount of \$996,681.45.

K.10 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of February 29, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

K.11 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of January 31, 2024, after review of the Board Secretary's and Treasurer's Monthly Financial Reports, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

K.12 Motion to accept the 2024-2025 Preschool Education Aid (PEA) grant in the amount of \$3,968,250.

K.13 Motion to approve submission of the 2024-2025 Preschool budget in the amount of \$4,507,932 which is inclusive of the district's contribution to the special education preschool program.

K.14 Motion to designate the source of funding for the following individuals as funded from the American Rescue Plan (ARP)/ESSER III grant:

EXTRA DUTY PAY 20-490-100-101-001								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Incedon, Emily	Salary Correction	TREP\$	2	\$1,479	Stanlick	11/20/23	6/30/24	

K.15 Motion to approve sale of two (2) school buses per the Interlocal Vehicle Sale Agreements between the Hunterdon County Educational Services Commission and the Jefferson Township Board of Education, dated December 18, 2023 (bus #15 and #16), for a total of \$30,000. Bid opening date January 31, 2024.

K.16 Motion to accept the following donations in accordance with Policy 7230, Gifts, Grants, and Donations:

Item/Purpose	Grantor	Amount
JTHS Girls' Flag Football Program (equipment, coaches, & misc. expenditures)	The NY Jets Foundation	\$4,000
Gift Cards to be used to offset costs associated with preparation and/or provision of school meals for Jefferson Township students and families in need	ACME and King's Super Markets Foundation's Nourishing Neighborhoods Program and GENYOUth	\$2,625

K.17 Motion to approve bus stop agreements between the Jefferson Township Board of Education and the following day care facilities for the 2024-2025 school year.

Alpine Montessori	Country Day School	Elements of Learning
First Impressions	Jefferson Child Care & Education Center	Loving & Learning
My School	Quality Time Day Care Center	

K.18 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, the employees listed in Appendix A, are attending the named professional development seminar at such identified venues; and

WHEREAS, the attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter,

NOW THEREFORE BE IT RESOLVED, the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, the expense is justified and therefore reimbursable (*Appendix A*).

K.19 Motion to approve the disposal of obsolete equipment, in accordance with Policy 7300, Disposition of Property, per Appendix B.**L. PERSONNEL**

Motion by Mrs. Grater, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motion L.1 A-D & F, as described below:

L.1E and L.2 have been removed from the agenda.

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u> </u> Vacancy

Mrs. Grater acknowledged the retirement on this evening's agenda.

- L.1** Motion to take action on personnel matters, as listed below, and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion	
Devine, Conor	Resignation	Supervisor of Social Studies, Fine Arts, Technology Education, and STEM Academy 25-90-92/BXE		District	5/17/24			
B. PERSONNEL								
Name	Nature of Action	Position/Control Number	Deg/ Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Alessi, Jenna 11-000-217-106-006 (.8) 11-000-217-106-005 (.2)	Appoint	Special Education Aide AID-WR-SPED-ES-29	1	\$24.63/hr.	White Rock	3/11/24	6/30/24	Replacing C. Tice, not to exceed 7 hrs./day, Tuesday off
Ferenczi, Randi 11-213-100-106-007	Appoint	Special Education Aide AID-MS-SPED-MS-18	1	\$24.63/hr.	JTMS	3/18/24	6/30/24	New position, not to exceed 3.5 hrs./day
Gesek, Jennifer 11-120-100-101-001	Assignment Change	Teacher TCH-ST-ELEM-05/02			Stanlick	4/9/24	6/30/24	Replacing A. Parola
Hannon, Leah 11-000-217-106-006	Appoint	Special Education Aide AID-WR-SPED-ES-31	1	\$24.63/hr.	White Rock	3/5/24	6/30/24	Replacing K. Severino, not to exceed 7 hrs./day, Monday off
Hartnett, Tierney 20-218-100-101-290	Appoint	Teacher (LTS) TCH-CL-PRSC-PK-02	1	\$283.80/diem	Cozy Lake	5/28/24	6/30/24	Covering #3546
Kasica, Lisa 11-213-100-106-001	Schedule Adjustment	Special Education Aide AID-ST-SPED-ES-07			Stanlick	3/11/24	6/30/24	Not to exceed 5.5 hrs./day
Lopreato, Jennifer 11-000-270-107-000	Appoint	Transportation Aide AID-BD-TSPT-AL-18	1	\$24.30/hr.	Transportation	3/11/24	6/30/24	New position, not to exceed 3.67 hrs./day
Olsen, Sarah 11-000-219-104-000	Appoint	Behaviorist CST-DW-BEHV-AL-01	MA+15/18	\$89,331	District	3/11/24	6/30/24	Replacing K. Taylor
Parola, Alyssa 11-230-100-101-001	Assignment Change	Teacher - Basic Skills TCH-ST-BSIP-EL-05			Stanlick	4/9/24	6/30/24	Replacing J. Gesek
Pini, Karen 11-000-217-106-008	Schedule Adjustment	Special Education Aide AID-HS-SPED-HS-10			JTHS	3/4/24	6/30/24	Not to exceed 4.25 hrs./day
Rabtzow, Mark 11-000-270-160-000	Appoint	Bus Driver BUS-BD-TSPT-AL-05	1	\$26.27/hr.	Transportation	3/20/24	6/30/24	Open position
Sanchez, Yolanda 11-000-219-104-001	Retirement	School Social Worker CST-ST-SCW-ES-01				7/1/24		Retiring after 19 years in district
VanWolput, Katherine 11-214-100-106-006	Resignation	Special Education Aide AID-WR-SPEC-ES-25			White Rock	3/12/24		
	Medical Leave End Date Adjustment							
#1955		Special Education Aide			White Rock	1/4/24	3/28/24	Unpaid
#2114	Medical Leave	Teacher			Stanlick	4/9/24	6/3/24	Unpaid
#2114	Family Leave	Teacher			Stanlick	6/4/24	12/20/24	Unpaid
#2662	Medical Leave	Teacher			Briggs	6/10/24	6/21/24	Utilizing 10 Personal Illness days
#2662	Family Leave	Teacher			Briggs	9/1/24	11/22/24	Unpaid
	Extended Family Leave							
#2662	Family Leave	Teacher			Briggs	11/25/24	6/30/25	Unpaid
#3122	Medical Leave	Speech Language Specialist			Briggs/Stanlick	5/25/24	6/21/24	Utilizing 19 Personal Illness days
#3122	Family Leave	Speech Language Specialist			Briggs/Stanlick	9/1/24	11/22/24	Unpaid
#3122	Extended Family Leave	Speech Language Specialist			Briggs/Stanlick	11/25/24	12/20/24	Unpaid

*Requires mentoring

C. SUBSTITUTES/OTHER						
Name	Nature of Action	Position	Location	Date Effective	Date Termin.	Discussion
Carpentier, Dana	Appoint	Substitute Teacher, Substitute Aide	District	2/22/24	6/30/24	
Chadwick, William	Appoint	Bedside Instruction	District	3/11/24	6/30/24	
Cruz, Yvette	Appoint	Substitute Teacher, Substitute Aide	District	3/5/24	6/30/24	
Feti, Oriana	Appoint	Substitute Aide	District	3/5/24	6/30/24	
Foth, Jeffrey	Appoint	Substitute Teacher	District	3/19/24	6/30/24	
Gaydos, Marc	Appoint	Bedside Instruction	District	2/28/24	6/30/24	
Grant, Anthony	Appoint	Substitute Teacher	District	2/23/24	6/30/24	
Gundersen, Tammy	Appoint	Bedside Instruction	District	3/7/24	6/30/24	
Heller, Cheryl	Appoint	Bedside Instruction	District	3/7/24	6/30/24	
Hu, Hong	Appoint	Bedside Instruction	District	2/23/24	6/30/24	
Kandemir, Ilyas	Appoint	Substitute Bus Driver	District	3/5/24	6/30/24	
Keller, Amy	Appoint	Substitute Teacher, Substitute Aide	District	2/28/24	6/30/24	
Montone, Vincent	Appoint	Substitute Teacher	District	3/11/24	6/30/24	
Orleans, David	Appoint	Substitute Teacher	District	3/19/24	6/30/24	
Powell, Brandon	Appoint	Substitute Teacher	District	3/1/24	6/30/24	
Rossiter, Theresa	Appoint	Substitute Aide	District	3/4/24	6/30/24	
Signorello, Serina	Appoint	Bedside Instruction	District	2/27/24	6/30/24	

D. EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Rate	Loc.	Date Effective	Date Termin.	Discussion
Murder, Julien 11-401-100-101-008	Appoint	Marching Band: Director	5	\$6,985	JTHS	7/1/24	6/30/25	

* Unless otherwise indicated

E. OVERNIGHT TRIP NURSES							
Name	Nature of Action	Position	Salary	Location	Date Effective	Date Termin.	Discussion
Cahill, Jaycee	Appoint	Trip Nurse - Gateways	\$600	JTMS	3/27/24	3/28/24	
Cahill, Jaycee	Adjusted Rate	Trip Nurse - Environmental Academy	\$950	JTHS	5/29/24	5/31/24	
Cahill, Jaycee	Adjusted Rate	Trip Nurse - 8th Grade Philadelphia	\$600	JTMS	6/6/24	6/7/24	

F. 2023-2024 SCHOOL YEAR COACHING STAFF									
Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Spring									
Bartels, Collette*	Rescind	Volunteer - Softball Nurse	-	-	-	-	JTHS	3/21/24	3/26/24
Kerr, Amy*	Rescind	Volunteer - Baseball Nurse	-	-	-	-	JTHS	3/21/24	3/26/24

*Out of District

~~L.2~~ Motion to establish the rate of pay for the following positions, effective March 19, 2024:

Position	Rate
Substitute Nurse for trips requiring overnight supervision	\$350.00/day requiring overnight supervision

M. EDUCATION

Motion by Mr. Natale, seconded by Mrs. Small, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.4, as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	_____ Vacancy

M.1 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for January 16, 2024 through February 20, 2024.

M.2 Motion to approve Memorandum of Agreement with County College of Morris to receive concurrent credit.

M.3 Motion to approve student placement for the 2023-2024 school year, as indicated below plus related services as needed:

Local ID	School	Tuition	Effective
8805299388	Montgomery Academy	\$30,264.96	3/11/24-6/30/24

M.4 Motion to approve the following day field trips:

School/Group/Activity	Location
Cozy Lake Elementary, Grade K	Oak Ridge, NJ
JTHS Sports and Entertainment Journalism	Sparta and Oak Ridge, NJ
JTHS Diversity Committee	Succasunna, NJ
JTHS Technical Education	Bloomfield, NJ
JTMS, Grade 7	Lyndhurst, NJ
JTHS Architecture	Hoboken, NJ
JTHS CBI (Community Based Instruction)	Morristown, NJ
White Rock Elementary School, Grade 3	Bronx, NY
JTHS Student Council	Jackson, NJ
JTMS Band and Chorus	Allentown, PA
Arthur Stanlick Elementary School, Grade 1	Morristown, NJ

N. POLICY

Motion by Mrs. Grater, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve motion N.1 as described below:

<u>Aye</u> Mrs. Gould	<u>Aye</u> Mrs. Perez	<u>Aye</u> Mrs. Wildermuth, <i>Vice President</i>
<u>Aye</u> Mrs. Grater	<u>Aye</u> Mrs. Small	<u>Aye</u> Mrs. Poulas, <i>President</i>
<u>Aye</u> Mr. Natale	<u>Aye</u> Mr. Stewart	<u> </u> Vacancy

N.1 Motion to approve the First Reading of the following Bylaws, Policies and Regulations (*available on district website for review*):

File Code	Title	Action
P 1140	Educational Equity Policies/Affirmative Action	RV & M
P 1523	Comprehensive Equity Plan	RV & M
P 1530	Equal Employment Opportunities	RV & M
R 1530	Equal Employment Opportunity Complaint Procedure	RV & M
P 1550	Equal Employment/Anti-Discrimination Practices	RV & M
R 2200	Curriculum Content	RV & M
P 2260	Equity in School and Classroom Practices	RV & M
R 2260	Equity in School and Classroom Practices Complaint Procedure	RV & M
P 2411	Guidance Counseling	RV & M
P&R 2423	Bilingual Education	RV & M
P&R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries	RV & M
P 3211	Code of Ethics	RV & M
P 5570	Sportsmanship	N
P 5750	Equitable Educational Opportunity	RV & M
P 5755	Equity in Educational Programs and Services	A
P 5841	Secret Societies	RV & M
P 5842	Equal Access of Student Organizations	RV & M
P 7610	Vandalism	RV & M
R 7610	Vandalism	N & M
P 9323	Notification of Juvenile Offender Case Disposition	RV & M

FILE CODE KEY: **B** - Bylaw **P** - Policy **M** - Mandate **R** - Regulation
ACTION KEY: **N** – New **RV** – Revised **A** - Abolish

O. RECOGNITION OF REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reports listed below:

- Harassment, Intimidation and Bullying Incidents (HIB) for the period of February 20, 2024 through March 18, 2024.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents
Ellen T. Briggs	0	0	0
Arthur Stanlick	1	0	1
Cozy Lake	0	0	0
White Rock	0	0	0
Jefferson Twp. Middle School	2	1	1
Jefferson Twp. High School	2	0	2

- Enrollment Report as of February 29, 2024:

	Feb. 28, 2023	Feb. 29, 2024
Grades Preschool	104	249
Grades K-5	1,026	1,053
Grades 6-8	576	568
Grades 9-12	871	835
TOTAL	2,577	2,705
Tuition students received	1	1
Out-of-district placement	26	19

Reporting of enrollment has been modified and includes an additional 10 preschool classrooms for school year 2023-2024.

- Emergency School Bus Evacuation Drills of March 7 & 8, 2024.

E.T. Briggs/Stamlick Schools March 8, 2024		Cozy Lake/ White Rock Schools March 8, 2024		High School/ Middle School March 7, 2024	
Route #	Observed By	Route #	Observed By	Route #	Observed By
H2	Papa/Nimmo	M1	Plotts/Williams	HM01	Tobia
H3	DeBrito/Luecht/Sell	M2	Valenti/Reid	HM02	Tobia
H5	DeBrito/Luecht/Sell	M3	Plotts/Williams	HM04	Tobia
H6	DeBrito/Luecht/Sell	M4	Plotts/Williams	HM06	Tobia
H7	DeBrito/Luecht/Sell	M9	Valenti/Reid	HM07	Tobia
H8	Papa/Nimmo	M10	Plotts/Williams	HM11	Tobia
H9	DeBrito/Luecht/Sell	M11	Plotts/Williams	HM12	Tobia
H11	Papa/Nimmo	M12	Plotts/Williams	HM13	Tobia
H12	DeBrito/Luecht/Sell	M13	Plotts/Williams	HM14	Tobia
H15	Papa/Nimmo	M15	Valenti/Reid	HM15	Tobia
V5	DeBrito/Luecht/Sell	M16	Valenti/Reid	HM16	Lipton/Padelsky
V6	DeBrito/Luecht/Sell	V1	Plotts/Williams	HM18	Lipton/Padelsky
		V3	Valenti/Reid	HM19	Lipton/Padelsky
		V4	Valenti/Reid	HM20	Lipton/Padelsky
				HM23	Lipton/Padelsky
				HM24	Lipton/Padelsky
				HM27	Lipton/Padelsky
				HM29	Lipton/Padelsky
				HM30	Lipton/Padelsky
				HM31	Lipton/Padelsky
				HM32	Lipton/Padelsky
				HM33	Lipton/Padelsky
				HM34	Tobia
				HM35	Tobia
				HM36	Lipton/Padelsky
				HM37	Lipton/Padelsky
				HM38	Tobia
				HMV1	Lipton/Padelsky

P. COMMUNICATIONS

None

Q. PUBLIC COMMENTS *(Public participation shall be governed by Bylaw 0167, as outlined in Agenda Section G).*

- A JTEF Representative acknowledged the new members of the JTEF Board and highlighted the organization's goals for the coming school year.
- An audience member inquired about progress in reviewing the high school summer reading lists.
- An audience member thanked the Board for allowing students to speak and inquired about materials in the Milton building.
- An audience member asked that their children be allowed to stay in the school district.
- A SEPAG Representative provided an update on the group's work, highlighting the February Parent Social, education goals and objectives, and thanking the JTEF for providing refreshment and supplies at meetings. They also promoted the upcoming April meetings, announcing the topics will be DVRS for 14-21 year old students and a Morris/Sussex fair for students with special needs and challenges.
 - ❖ Mrs. Poulas thanked the JTEF and the PTA's for their support and addressed having students speak. Mrs. Poulas also read the book selection information provided at the October 2023 meeting.
 - ❖ Mrs. Howe provided an update on the supplies in the Milton building.
 - ❖ Mrs. Gould requested a 3rd transportation option be placed back on the Building Needs and Finance Committee agenda for discussion.

R. OLD BUSINESS

None

S. NEW BUSINESS

None

T. CLOSED SESSION

There was no Closed Session at this time.

U. ADJOURN

Motion by Mrs. Gould, seconded by Mrs. Small, to adjourn the meeting at 10:20 PM.

Aye Mrs. Gould

Aye Mrs. Grater

Aye Mr. Natale

Aye Mrs. Perez

Aye Mrs. Small

Aye Mr. Stewart

Aye Mrs. Wildermuth, *Vice President*

Aye Mrs. Poulas, *President*

_____ Vacancy

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Lodging cost per night	Meal cost per day	# of Travel Days	Mileage @ \$0.47/mi.	Miscellaneous Fees (including parking/ tolls/misc fees)	Total Expense
Reinstein, Jodi	May 9-10, 2024	Atlantic City, NJ	NJ Speech Hearing Association 2024 Conference	\$255.00	-	-	-		\$138.18	\$393.18

All Meals are prorated 75% on travel days per GSA guidance

Appendix B

Recycling 2023-24

3/18/2024 Pick up - Milton Elementary School

Asset Type	SERIAL #	Asset Type	SERIAL #	Asset Type	SERIAL #
Smartboard	SB680-M2-D19467	Smartboard	SB680-M2-D32920	Projector	LS6F9X0604L
Smartboard	SB680-M2-D19458	Smartboard	SB680-R1-022774	Projector	VTFK7102053
Smartboard	SB680-M2-011964	Smartboard	C022IW21B0432	Projector	QVSF250471L
Smartboard	SB680-M2-D19459	Smartboard	SB680-R2-367462	Projector	QVSF250402L
Smartboard	G012HW13P0051	Smartboard	SB680-R2-367464	Projector	UK7K5500904
Smartboard	SB680-M2-D19461	Smartboard	G012HW13P0034	Projector	UK7K6600893
Smartboard	SB680-R1-022782	Smartboard	SB680-M2-D19462	Projector	UK7K5500903
Smartboard	SB680-R2-866395	Smartboard	SB680-R2-850706	Projector	UK7K6500154
Smartboard	G012HW13P0038	Smartboard	SB680-R2-732787	Projector	QW8F340861L
Smartboard	SB680-M2-E26719	Smartboard	SB680-R2-A57696	Projector	UK7F560893L
Smartboard	SB680-R2-638672	Smartboard	SB680-R2-765744	Projector	QVSF250345L
Smartboard	SB680-R2-838550	Smartboard	SB680-M2-D32928	Projector	QVSF250276L
Smartboard	SB680-R2-A69894	Smartboard	SB680-R2-848348	Projector	QW6K3700197
Smartboard	SB680-R2-844076	Smartboard	SB680-R2-765473	Projector	QVSF250518L
Smartboard	SB680-R2-784852	Smartboard	G012HW13P0050	Projector	UK7K5500889
Smartboard	SB680-R2-365079	Smartboard	SB680-R2-765193	Projector	UK7K5500831
Smartboard	SB680-R2-472901	Smartboard	SB680-R1-034529	Projector	QVSR250519L
Smartboard	SB680-M2-E20629	Smartboard	SB680-R2-A90144	Projector	UHVK6800628
Smartboard	SB680-R2-A59751	Smartboard	SB680-R2-866709	Projector	U48K4602691
Smartboard	SB680-R2-492260	Projector	QVSF3Z0240L	Projector	QVSF330659L
Smartboard	SB680-R2-713173	Projector	VTFK7101896	Projector	VTFK7200764
Smartboard	SB680-R2-B10337	Projector	VTFK7101870	Projector	JXJF7Y2613L
Smartboard	SB680-R2-A53383	Projector	VTFK6X01149	Projector	VTFK5402230
Smartboard	SB680-R2-957571	Projector	U43K4Z00945	Projector	VTFK6600419
Smartboard	SB680-R2-A17520	Projector	VTFK7101977	Projector	VTFK7101849
Smartboard	SB680-R2-367417	Projector	VTFK7101969	Projector	TW07W625706 413770517
Smartboard	SB680-R2-957382	Projector	VTFK7102056	Projector	VTFK7102097
Smartboard	SB680-R2-356175	Projector	VTFK7102054	Projector	VTFK6600459
Smartboard	SB680-R2-957708	Projector	VTFK7101872	IMAC	W89173QH0TL
Smartboard	SB680-R2-374484	Projector	VTFK7101894	IMAC	W89173J10TL
Smartboard	SB680-R2-356181	Projector	VTFK6X01152	IMAC	W89173UV0TL
Smartboard	G012HW13P0033	Projector	VTFK7102098	IMAC	W89173JF0TL
Smartboard	SB680-M2-D32921	Projector	VTFK7101871		
Smartboard	SB680-M2-E26920	Projector	U43K4Z00892		

3/14/2024