

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Minutes**

**Monday, July 18, 2016 7:00 PM (Closed Session) – 7:30 PM (Regular Session)**

**Jefferson Township Board of Education Central Office**

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**A. Mr. Smith, called the meeting to order at 7:36 PM, and read the Open Meeting Statement, below:**

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD*, *AIM Newspaper*, and the *JEFFERSON PATCH*;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

**B. Pledge of Allegiance.**

**C. ROLL CALL:**

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	<u>X</u>	_____
Mrs. Gould	<u>X</u>	_____
Mrs. Poulas	<u>X</u>	_____
Mr. Quigley	<u>X</u>	_____
Mrs. Senatore	<u>X</u>	_____
Mr. Stewart	<u>X</u>	_____
Mrs. Van Ness	<u>X</u>	_____
Mr. Millar, Vice President	<u>X</u>	_____
Mr. Smith, President	<u>X</u>	_____

**D. CLOSED SESSION**

Motion by Mr. Cuccio, seconded by Mr. Millar, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18<sup>th</sup> day of July, 2016 at 7:00 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:40 PM.

**E. SUPERINTENDENT'S REPORT**

- In Dr. Tierney’s absence, Mrs. Howe, Assistant Superintendent reported on the Good News and Progress in Our Schools including the transfer of principals, ESY and the anticipated hiring of the Language Arts Supervisor.

**F. PRESENTATIONS**

- Mr. H. Ronald Smith, Board President and Charlene Peterson, New Jersey School Boards Association Representative presented the Board Goals & Self Evaluation. Ms. Petersen noted that the Board Self Evaluation is no longer a mandatory component for the NJQSAC.

**G. COMMENTS FROM THE AUDIENCE** *(on agenda action items only, if applicable)*

- None

**H. COMMITTEE REPORTS**

- **Building Needs and Finance Committee** – Mr. Cuccio highlighted the minutes of tonight’s meeting with the following: Security Technician Report, Architect Report, and Summer Projects. The Committee also reviewed a request to provide running water in the press box and that the outside bib near the HS/MS fields be replaced as it is leaking. It was noted the Annual Audit is scheduled for mid-end August.
- **Education Committee** – Mrs. Poulas reviewed the July 7 minutes and reported the Committee discussed a change in start time for the MS/HS start time, approval of day field trips and Wellness Policy Update and the HIB Self-Report for their review. Timelines for completion of the report of the GPAs from the rising seniors was discussed.
- **Policy and Personnel Committee** – Mrs. Van Ness reported the Committee met and reviewed the candidates for Supervisor of Language Arts. The Committee was also apprised of several upcoming policy changes slated for review and were updated on Dr. Tierney’s travel schedule regarding his trip to China for the Student Exchange Program.
- **Negotiations** – Mrs. Senatore reported the JTAEA has come to an agreement and a motion will appear on tonight’s agenda for the Board to ratify.

**I. MINUTES OF MEETINGS**

Motion by Mr. Stewart, seconded by Mrs. Gould, that the minutes of the following meetings be approved as submitted:

June 20, 2016 Regular Meeting Minutes

June 20, 2016 Executive Session Minutes (1)

June 20, 2016 Executive Session Minutes (2)

MOTION: Mr. Stewart	SECOND: Mrs. Gould			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio			X	
Mrs. Gould	X			
Mr. Millar*	X		X*	
Mrs. Poulas	X			
Mr. Quigley			X	
Mrs. Senatore*	X		X*	
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

*\*Mrs. Senatore abstained from voting on the first Executive Session Minutes of June 20, 2016.*

*\*Mr. Millar abstained from voting on the second Executive Session Minutes of June 20, 2016.*

**J. FINANCE AND BUILDING NEEDS COMMITTEE**

Motion by Mr. Cuccio, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.16, as described below:

**J.1** Motion to approve the **purchase order** list dated June 2016 in the amount of **\$139,152.75.**

**J.2** Motion to approve the **check journal** as of June 2016 in the amount of **\$4,491,736.77**.

<b>Fund</b>	<b>Amount</b>
General (10/11)	\$ 4,477,579.95
Capital Outlay (12)	\$ 2,631.82
Special Revenue Funds (20)	\$ 11,525.00
<b>Total</b>	<b>\$ 4,491,736.77</b>

**J.3** Motion to approve the funds **transfers** in the 2015-2016 Fiscal Year, dated June 2016 in the amount of **\$1,001,999.76**.

**J.4** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of May 31, 2016, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

**J.5** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of May 31, 2016, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**J.6** Motion to approve agreement with Prime Healthcare Services – Saint Clare’s, LLC to provide certain healthcare services to the district at discounted rates for 2016-2017.

**J.7** Motion to accept the following **donation** from the Milton Tri-PTA, awarded to the White Rock School, in accordance with Policy # 7230, Gifts, Grants and Donations.

<b>Item/Purpose</b>	<b>Amount</b>
Smartboard	\$ 5,049

**J.8** Motion to approve the application and accept the **FY17 No Child Left Behind (NCLB) Funds**, in the total amount of \$143,620, allocated as follows:

TITLE I – PART A	\$ 89,091
TITLE II – PART A	\$ 54,529

**J.9** Motion not to apply for the **FY17 No Child Left Behind (NCLB) Title III Funds** in the total amount of \$3,327, allocated as follows:

TITLE III	\$ 1,213
TITLE III - Immigrant	\$ 2,114

**J.10** Motion to submit and accept **FY2017 Individuals With Disabilities Education Act (IDEA) Consolidated Grant Original Application** in the amount of:

Basic	\$ 676,466
Preschool	\$ 30,848

**J.11** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Serial No.</u>	<u>Equipment Description</u>
Cozy Lake	#1025	Risograph
Ellen T. Briggs	#658	Risograph
Freedom Gym – HS	#2918	Scorers’ Table

**J.12** Motion to approve the Application of the NJDOE **Temporary or Dual Use** for the 2016-2017 school year of the following rooms:

School	Room	Temporary	Dual
Briggs	119		X
Cozy Lake	102		X
<del>Milton</del>	<del>7, 9, 10</del>		<del>X</del>
Milton	7, 10		X

**J.13** Motion to approve the **renewal** of the NJDOE Application for **Alternate Use of Toilet Facilities** for the 2016-2017 school year for rooms 3, 4, 5, 6, 10, 11, 12, 14 and 15 at Milton School.

**J.14** Motion to approve the fiscal impact of the district Mentoring Plan, SY 2016-2017 at an anticipated cost of \$200.00.

**J.15** Motion to approve the fiscal impact of the district Professional Development Plan, SY 2016-2017 at an anticipated cost of \$4,000.00.

**J.16** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

**WHEREAS**, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

**WHEREAS**, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

**WHEREAS**, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

**WHEREAS**, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

**RESOLVED**, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

**RESOLVED**, That the expense is justified and therefore reimbursable (*Appendix A*).

MOTION: Mr. Cuccio	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

**K. PERSONNEL COMMITTEE**

Motion by Mrs. Van Ness, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions K.1 and K.2, as described below:

**K.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

<b>PERSONNEL</b>								
<b>A. ADMINISTRATIVE</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Jennifer Wnuk, Ph.D 11-000-221-104-20.	Appoint	Supervisor of ELA 25-80-82/abq		\$105,000	District	8/22/16	6/30/17	Replacing M. Fredericks
Meghan Fredericks	Resignation	Supervisor of ELA			District	6/23/16	8/23/16	
<b>B. INSTRUCTIONAL</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position/Control Number</b>	<b>Deg/Step</b>	<b>Salary**</b>	<b>Loc.</b>	<b>Date Effective</b>	<b>Date Termin.</b>	<b>Discussion</b>
Kaitlyn Brueno 11-140-100-101-00	Appoint	Special Education Teacher 10-80-80/azq	BA+15 Step 3	\$51,175	JTHS	9/1/16	6/30/17	Replacing J. Morris
Jessica Moore* 11-120-100-101-29	Appoint	Long Term Sub Elementary Teacher 10-10-10/afz	BA Step 1	\$245.73/diem	Stanlick	9/1/16	2/11/17	Replacing JL Over 60 days
Robert Tiedemann 11-120-100-101-00	Appoint	Elementary Music Teacher 10-60-60/aoe	MA Step 13	\$60,959	White Rock	9/1/16	6/30/17	Replacing E. James
Carolyn Del Mastro 11-140-100-101-00	Appoint	Job Coach 90-80-80/bwu		\$42.45/hr.	JTHS	9/6/16	6/30/17	As needed but not to exceed 19.5 hrs. per week
Joan Dolan 11-140-100-101-00	Appoint	Job Coach 10-80-80/btl		\$42.45/hr.	JTHS	9/6/16	6/30/17	As needed but not to exceed 19.5 hrs. per week
Shannon Jacobs 11-140-100-101-00	Appoint	Job Coach 10-80-80/bty		\$42.45/hr.	JTHS	9/6/16	6/30/17	As needed but not to exceed 19.5 hrs. per week
Janet Tanis 11-140-100-101-00	Appoint	Job Coach 10-80-80/bwt		\$42.45/hr.	JTHS	9/6/16	6/30/17	As needed but not to exceed 19.5 hrs. per week
Patricia Vandigriff 11-140-100-101-00	Assignment Change	Teacher of English 10-80-80/aqv	MA+45 Step 14	\$72,101	JTHS	9/1/16	6/30/17	Replacing M. Haupt
Stacey Bello	Rescind	BSIP Reading Teacher	BA Step 6	\$52,190	Briggs	9/1/16	6/30/17	Replacing L. Bonora
Emily James	Resignation	Elementary Music Teacher			White Rock	6/29/16	6/30/16	
Kristen Afflerbach	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Laura Ajaj	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Amelie Alizon	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Jean Anderson	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Tracey Autrey	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Stephen Barbato	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Deirdre Bassin	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Tracy Batelli	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Sherry Bavosa	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Carol Beier	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Aimee Boardman	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Rachel Brown	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Dustin Cardoza	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Michele Carline	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Siobhan Carroll	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Laura Castles	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Sherry Cella	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Jodi Ciampa	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Christine Cinnamon	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Devon Davis	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Nanette Diaz	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Audrey Dworak	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Jennifer Escolano	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Mark Feinsinger	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Lois Fitzgerald	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Travis Gage	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Michele Gall	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
David Gillespie	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Joseph Guziewicz	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Leighann Hageman	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Diane Harris	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Susan Headley	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Deborah Helfand	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Joyce Hulbert	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	

Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Mary Johnston	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Virginia Joy	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Kathryn Kaminski	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Jenna Kelly	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Jane Kirshenbaum	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Rachel Koenig	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Julie Kozakewich	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Karen Kozlowski	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Carol Kreisinger	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Kathryn Kula	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Brooke Lapszynski	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Marybeth Lapszynski	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Tricia Lindstedt	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
James MacDermid	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Beth Nash	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Ellen Olivieri	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Mauricio Penilla	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Jason Perler	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Brianna Perna	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Tanya Piekarz	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Sean Quinn	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Joanna Reiss	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Christina Ruiz	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Molly Sauer	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Niemah Scherlacher	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Kimberly Serzan	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Linda Silbernagel	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Patricia Szuszkowski	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Kelly Tarsitano	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Susan Tordoff	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Mary Ann Tunstead	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Karen Vanderbok	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Patricia Vandigriff	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Katherine Vera Mena	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Katherine von Essen	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Genevieve Wall	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
Brielle Wilber	Appoint	Bedside Instruction		\$42.45/hr.	District	9/1/16	6/30/17	
MD	Intermittent Family Leave	10-80-80/atl			JTHS	9/1/16	6/30/17	Utilizing undetermined number of family illness and personal days

\*Requires Mentoring

\*\*14/15 salary guide until such time as negotiations have been completed

<b>C. NON-INSTRUCTIONAL</b>								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Michelle Happel 11-000-270-160-00	Appoint	Bus Driver 10-90-90/bab	Step 1	\$21.70/hr.	Transportation	9/1/16	6/30/17	Replacing G. Bondonaro
Debra Kalish 11-000-240-105-00	Appoint	Long Term Sub Secretary 12-60-62/afa	Group IV Step 1	\$43,922	White Rock	8/1/16	1/20/17	Replacing LC
Karen Slusark 11-000-222-177-00	Appoint	Educational Reports Analyst 12-90-90/bxz		\$55,000	District	7/18/16	6/30/17	Replacing L. Falone
Julie Tantillo 11-000-240-105-00	Appoint	Long Term Sub Secretary 12-60-60/aeg	Group IV Step 6	\$46,175	White Rock	7/8/16	7/30/16	Replacing LC
Louis Falone	Terminate	Educational Reports Analyst			District	7/5/16	7/6/16	
Amanda McSorley	Resignation	Special Ed. Aide			Milton	7/7/16	7/8/16	
Karen Slusark	Resignation	Secretary			JTHS	7/15/16	7/16/16	Accepted another position in district
Frances Ferucci 11-214-100-106-00	Account Change	Special Ed. Aide	Step 5	\$20.89/hr.	Cozy Lake	9/1/16	6/30/17	3.5 hrs./day w/o benefits
Christy Tonneson 11-000-217-106-00	Account Change	Special Ed. Aide	Step 5	\$20.89/hr.	Cozy Lake	9/1/16	6/30/17	3.5 hrs./day w/o benefits
Robin Vance 11-000-217-106-00	Assignment Change	Special Ed. Aide	Step 2	\$19.95/hr.	JTMS	9/1/16	6/30/17	3.5 hrs./day w/o benefits
Patricia Young 11-204-100-106-00	Assignment Change	Special Ed. Aide	Step 1	\$19.65/hr.	JTHS	9/1/16	6/30/17	3.5 hrs./day w/o benefits
Jeanne Hantson 11-000-217-106-00	Adjusted Hours	Special Ed. Aide	Step 5	\$20.89/hr.	Briggs	9/1/16	6/30/17	3.75 hrs./day w/o benefits
LC	Medical Leave	12-60-60/afa			White Rock	7/11/16	1/22/17	Utilizing 96 sick days, 3 personal days and 33 unpaid days

Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
MJ	Intermittent Family Leave	15-90-92/abd			Central Office	7/1/16	9/15/16	Utilizing undetermined number of family illness days
SV	Extended Medical Leave	12-80-82/afi			JTHS	4/25/16	7/30/16	Utilizing 5.5 sick days, 7.75 vacation days and 51.75 unpaid days

\*\*14/15 salary guide until such time as negotiations have been completed

D. SUBSTITUTES/OTHER								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Amy Buffalino	Appoint	Athletic Trainer		\$90/diem	District	8/1/16	6/30/17	
Jacquelyn Pador	Appoint	Teacher		\$90/diem	District	9/1/16	6/30/17	

E. EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Beth Nash	Appoint	SAT Preparation (1 of 2)	2	\$1,279.00	JTHS	9/1/16	6/30/17	
Christina Ruiz	Appoint	Tutoring Supervisor (3 of 4)	1	\$646.00	JTHS	9/1/16	6/30/17	
Steven Barbato	Rescind	Tutoring Supervisor (3 of 4)	1	\$646.00	JTHS	9/1/16	6/30/17	
Michelle Haupt	Rescind	SAT Preparation (1 of 2)	2	\$1,279.00	JTHS	9/1/16	6/30/17	

\*\*14/15 salary guide until such time as negotiations have been completed

F. 2016-17 SCHOOL YEAR COACHING STAFF								
FALL								
Name	Nature of Action	Position	Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Gary Andolena*	Appoint	Assistant Football Coach	3	\$6,004.34	JTHS	9/1/16	6/30/17	1 year of service
Max Becker*	Appoint	Assistant Football Coach	N/A	N/A	JTHS	9/1/16	6/30/17	Volunteer
John Ferguson*	Appoint	Assistant Football Coach	N/A	N/A	JTHS	9/1/16	6/30/17	Volunteer
Vincent Marinoni*	Appoint	Assistant Football Coach	N/A	N/A	JTHS	9/1/16	6/30/17	Volunteer
Gary Andolena*	Rescind	Assistant Football Coach	N/A	N/A	JTHS	9/1/16	6/30/17	Volunteer

\* Represents out of district coach

\*\*14/15 salary guide until such time as negotiations have been completed

G. SUMMER STAFF APPOINTMENTS								
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion	
Douglas J. Pearson, Jr.	Appoint	Summer Custodian	\$12.50/hr.	District	6/27/16	6/30/16	Pending fingerprinting	
Douglas J. Pearson, Jr.	Appoint	Summer Custodian	\$13.00/hr.	District	7/1/16	8/31/16	Pending fingerprinting	
Thomas Bais	Rescind	Summer Custodian	\$12.50/hr.	District	6/27/16	6/30/16		
Thomas Bais	Rescind	Summer Custodian	\$13.00/hr.	District	7/1/16	8/31/16		
Brian Slusark	Terminate	Summer Custodian		District	7/6/16	7/7/16		

\*\*14/15 salary guide until such time as negotiations have been completed

H. EXTENDED SCHOOL YEAR								
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion	
Bibi Lakicharran	Corrected Summer Hours	Bus Aide		White Rock	7/5/16	8/1/16	Summer hours for student not to exceed 2.5 hr./day for 20 days	
Stacy Trautmann	Corrected Summer Hours	Bus Aide		White Rock	7/5/16	8/1/16	Summer hours for student not to exceed 3 hrs./day for 20 days	
Jennifer Walsh	Additional Hours	School Nurse	\$38.84/hr.	White Rock	7/11/16	7/12/16	3 hours for student transportation	

\*\*14/15 salary guide until such time as negotiations have been completed

I. CURRICULUM WRITING								
11-000-221-104-20								
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Maximum Hours	
Joyce Hulbert	Appoint	Entrepreneurship	\$37.14/hr.	JTHS	7/1/16	6/30/17	Maximum 20 hours	
Dominick Pisciotto	Appoint	Economics AP	\$37.14/hr.	JTHS	7/1/16	6/30/17	Maximum 20 hours	
Dominick Pisciotto	Appoint	Marketing	\$37.14/hr.	JTHS	7/1/16	6/30/17	Maximum 20 hours	
Dominick Pisciotto	Rescind	Economics	\$37.14/hr.	JTHS	7/1/16	6/30/17	Maximum 20 hours	

\*\*14/15 salary guide until such time as negotiations have been completed

**K.2** Motion to approve an **Agreement** between the Jefferson Township Board of Education and the Jefferson Township Administrator’s Education Association (JTAEA), having been advised of ratification by the JTAEA, for school years for school years 2016-2017, 2017-2018, 2018-2019; effective July 1, 2016 through June 30, 2019.

MOTION: Mrs. Van Ness	SECOND: Mr. Stewart			
<b>Name</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Senatore	X			
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

**L. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE**

Motion by Mrs. Poulas, seconded by Mrs. Gould, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.8, as described below:

**L.1** Motion to approve the following **contracted** services:

Name	Rate	Loc.	Date Effective	Date Terminated	Discussion
Providastaff	\$17,120	District	7/11/16	6/16/2017	Services of LPN to assist in transportation of student F/10-4

**L.2** Motion to approve **The Commission for the Blind and Visually Impaired Request for Services** for the 2016-2017 Academic School Year

Student	Level of Service	Cost
M/14-5	Level 1	\$1,900
M/14-5	Level 1	\$1,900
M/8-10	Level 1	\$1,900
M/15-2	Level 1	\$1,900
M/11-11	Level 1	\$1,900
M/11-4	Level 1	\$1,900
F/10-4	Level 1	\$1,900
M/15-9	Level 3	\$12,600

**L.3** Motion to approve the following **day trips**:

School/Group/Activity	Location	Dates
JTHS, Freshman Orientation	Busing from Cozy Lake & White Rock Schools to and from JTHS	August 19, 2016
JTHS, Freshman Orientation	Busing from Briggs & Stanlick Schools to and from JTHS	August 19, 2016
JTHS, Chorus Orientation Picnic	Mahlon Dickerson State Park, Oak Ridge, NJ (drop off only)	August 19, 2016

**L.4** Motion to approve the Resolution of the Jefferson Township Board Of Education regarding the HIB Hearing of Student K.M.

**WHEREAS**, the parents of Student K.M. requested a HIB hearing before the Jefferson Township Board of Education and said hearing was held on June 20, 2016; and

**WHEREAS**, at that time, the parents of said student did attend the hearing and presented testimony on their behalf; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board, after having considered all of the testimony and evidence presented before it, has determined that Student K.M. did engage in an act of HIB as that term is defined by N.J.S.A. 18A:37-14; and



**BE IT FURTHER RESOLVED**, that the Board hereby accepts the HIB determination with regard to Student K.M.; and

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools is to provide written notification of this decision to the parents within five (5) days.

**L.5** Motion to approve the Resolution of the Jefferson Township Board Of Education regarding the HIB Hearing of Student A.P.

**WHEREAS**, the parent of Student A.P. requested a HIB hearing before the Jefferson Township Board of Education and said hearing was held on June 20, 2016; and

**WHEREAS**, at that time, the parent of said student did attend the hearing and presented testimony on her behalf; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board, after having considered all of the testimony and evidence presented before it, has determined that Student A.P. did engage in an act of HIB as that term is defined by N.J.S.A. 18A:37-14; and

**BE IT FURTHER RESOLVED**, that the Board hereby accepts the HIB determination with regard to Student A.P.; and

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools is to provide written notification of this decision to the parents within five (5) days.

**L.6** Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) June 21, 2016 through July 18, 2016.

**RESOLVED**, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from June 21, 2016 through July 18, 2016, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	0	0	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	0	0	0
JTHS	0	0	0

**BE IT FURTHER RESOLVED**, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

**L.7** Motion to accept the Annual Harassment, Intimidation and Bullying Self-Evaluation for SY16.

**L.8** Motion to accept the Annual District Summary Progress Report – Wellness Policy 8505 for SY16.

MOTION: Mrs. Poulas	SECOND: Mrs. Gould			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar	X			
Mrs. Poulas*	X		X*	
Mr. Quigley*	X		X*	
Mrs. Senatore*	X		X*	
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

*\*Mrs. Poulas, Mr. Quigley and Mrs. Senatore abstained from voting on Agenda Items L.4 and L.5.*

**Enrollment as of 6/22/16:**

	<b>June 2015</b>	<b>June 2016</b>
Milton	157	158
Cozy Lake	234	206
Arthur Stanlick	368	344
E.T. Briggs	313	288
White Rock	382	386
<b>Total Elementary</b>	<b>1,454</b>	<b>1,382</b>
JTMS	788	765
JTHS	1,000	1,006
<b>GRAND TOTAL</b>	<b>3,242</b>	<b>3,153</b>
Tuition students received	3	5
Out-of-district placement	34	42

**M. COMMUNICATIONS**

- None

**N. OLD BUSINESS**

- None

**O. NEW BUSINESS**

- None

**P. PUBLIC COMMENTS**

- None

**Q. BOARD MEMBER COMMENTS**

- Mrs. Gould expresses her enthusiasm for Dr. Tierney’s visit to China noting that this is an amazing opportunity for the district.
- Mr. Stewart commented that they were looking forward to the environmental sciences academy launching in September and noted the aggressive maintenance project schedule.
- The Board wished everyone an enjoyable summer.

**R. ADJOURN**

Motion by Mr. Cuccio, seconded by Mr. Smith, that the meeting adjourn at 8:21 PM.

Respectfully submitted,

Dora E. Zeno  
Board Secretary

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	Travel/Miles	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/tolls/miscellaneous fees)
Hack, Linda	Oct. 28	New Brunswick, NJ	Rutgers 49 <sup>th</sup> Annual Conference on Reading and Writing	\$ 180.00	Own	54	-	-	-	-	\$ 180.00
Harris, Rachel	July 25-29	Somerville, NJ	NGSS Summer Institute 6-12	\$ 300.00	Own	330	-	-	-	-	\$ 300.00
Haupt, Michelle	Flexible	N/A	Legal One Training – Online Webinar	\$ 300.00	-	-	-	-	-	-	\$ 300.00
Johnston, Mary	July 25-29	Somerville, NJ	NGSS Summer Institute 6-12	\$ 250.00	Own	330	-	-	-	-	\$ 300.00
Kandel, Kristen	Aug. 16	Parsippany, NJ	Oppositional, Defiant and Disruptive children and Adolescents; Non-Medication Approaches to the Most Challenging Behaviors	\$ 199.99	Own	27	-	-	-	-	\$ 199.99
Madisen, Megan	July 25-29	Somerville, NJ	NGSS Summer Institute 6-12	\$ 300.00	Own	39	-	-	-	-	\$ 300.00
Magnuson, Sarah	July 25-29	Somerville, NJ	NGSS Summer Institute 6-12	\$ 300.00	Own	190	-	-	-	-	\$ 300.00
Penilla, Mauricio	July 18-22	New York, NY	AP Spanish Language and Culture	\$ 899.00	Own	540	-	-	-	-	\$ 899.00
Widgren, Margaret	Aug. 1	Monroe Twp., NJ	Bullying Law Update 2016	\$ 150.00	Own	140	-	-	-	-	\$ 150.00
Zeno, Dora	Sept 22-26	Phoenix, AZ	ASBO International Annual Conference	\$ 695.00	\$ 444.20	74	\$ 291.55	4	\$ 59.00	4.5	\$ 2,570.93

*All Meals are prorated 75% on travel days*