

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, September 19, 2016 6:45 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

A. Mr. Millar, called the meeting to order at 7:36 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, *AIM* Newspaper, and the *JEFFERSON PATCH*;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	<u>X</u>	_____
Mrs. Gould	<u>X</u>	_____
Mrs. Poulas	_____	<u>X</u>
Mr. Quigley	<u>X</u>	_____
Mrs. Senatore	<u>X</u>	_____
Mr. Stewart	<u>X</u>	_____
Mrs. Van Ness	<u>X</u>	_____
Mr. Millar, Vice President (<i>departed @ 8:14PM</i>)	<u>X</u>	_____
Mr. Smith, President	_____	<u>X</u>
Miss Alyssa Feldmann, <i>Student Representative</i>	_____	<u>X</u>
Miss Samantha Novak, <i>Student Representative</i>	_____	<u>X</u>

D. CLOSED SESSION

Motion by Mr. Millar, seconded by Mr. Cuccio, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19th day of September, 2016 at 6:49 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:35 PM.

E. SUPERINTENDENT'S REPORT

- Dr. Tierney reported on the Good News and Progress in Our Schools

F. PRESENTATIONS

- Mrs. Jeanne Howe, Assistant Superintendent presented the Spring 2016 PARCC Scores, adding the results would be posted on the district website.

G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

- None

H. COMMITTEE REPORTS

- **Building Needs and Finance Committee** – Mr. Cuccio highlighted the minutes of September 6 with the following; an update on the greenhouse renovations at the high school, track resurfacing, auditorium upgrades at the high school, middle school water tank replacement, and replacement lights for the turf field at the high school. An update of all facilities was also reviewed. The Committee discussed an Energy Savings Improvement Plan (ESIP) and a referendum to supplement the ESIP improvements which could not be accommodated in the ESIP. The goal would be to modernize and refresh our 50+ year old schools which would improve the learning environment, particularly Science and STEM labs.
- **Education Committee** – Mrs. Poulas summarized the minutes of the September 12 meeting. The Committee discussed changing the course selection for Basic Coding and Web Design to include Grade 9 students, starting in the 17-18 school year, course title changes for three music courses, approval of new courses and Social Studies Curriculum (6-8), curricula for the Environmental Science Academy, PARCC scores, new residency procedures, and day and overnight field trips.
- **Policy and Personnel Committee** – Mrs. Van Ness reviewed the meeting minutes of the September 12 meeting. Discussion items included: job descriptions, HIB staff/student, positive coaching techniques and NJSIAA coaching philosophy.
- **Negotiations Committee** – Mrs. Senatore read a statement from the Board regarding negotiations with the JTEA.

I. MINUTES OF MEETINGS

Motion by Mrs. Gould, seconded by Mr. Stewart, that the minutes of the following meetings be approved as submitted:

August 15, 2016 Regular Meeting Minutes

MOTION: Mrs. Gould	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio			X	
Mrs. Gould	X			
Mr. Millar	X			
Mrs. Poulas				X
Mr. Quigley	X			
Mrs. Senatore			X	
Mr. Smith				X
Mr. Stewart	X			
Mrs. Van Ness	X			

J. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Cuccio, seconded by Mr. Quigley, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.12, as described below:

J.1 Motion to approve the **purchase order** list dated August 2016 in the amount of **\$1,413,082.08.**

J.2 Motion to approve the **check journal** as of August 2016 in the amount of **\$3,127,296.30.**

Fund	Amount
General Fund (10)	\$ 2,095.00
General Current Expense (11)	\$ 3,036,752.88
Capital Outlay (12)	\$ 66,289.02
Special Revenue Funds (20)	\$ 22,159.40
Total	\$ 3,127,296.30

- J.3** Motion to approve the funds **transfers** in the 2016-2017 Fiscal Year, dated August 2016 in the amount of **\$320,342.92**.
- J.4** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of July 31, 2016, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- J.5** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of July 31, 2016, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- J.6** Motion to approve **volunteer** band equipment truck drivers to acquire, drive and return rental truck from Jefferson Township High School to all marching band competitions and away football games for the 2016-2017 school year.

John Cahill
David Dunn
Richard Barrieres

- J.7** Motion to approve the Memorandum of Understanding for the School Meal Program with the Morris County School of Technology for students attending the part time afternoon vocational shops program for the 16-17 school year.
- J.8** Motion to rescind the appointment of **Urgent Care Medical Associates** as School Medical Inspector of Record, effective July 31, 2016.
- J.9** Motion to approve the appointment of **Bridge Medical Center, P.A.** as School Medical Inspector of Record, per agreement, at an annual fee of \$25,500, pro-rated. Effective August 15, 2016 through June 30, 2017.
- J.10** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Serial No.</u>	<u>Equipment Description</u>
Milton	571 & 602	Projectors
Milton	0814, 1021 & 3450	Laminators
Milton	382	Electric typewriter

- J.11** Motion to approve the agreement with the Passaic Valley Sewerage Commission to discharge Town of Jefferson Board of Education (Arthur Stanlick School) waste, at a rate of \$45.00 per 1,000 gallons, per agreement.
- J.12** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

MOTION: Mr. Cuccio	SECOND: Mr. Quigley			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar	X			
Mrs. Poulas				X
Mr. Quigley	X			
Mrs. Senatore	X			
Mr. Smith				X
Mr. Stewart	X			
Mrs. Van Ness	X			

K. PERSONNEL COMMITTEE

Motion by Mrs. Van Ness, seconded by Mr. Quigley, to accept the recommendation of the Superintendent to approve and adopt motion K.1, as described below:

K.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Jessica Cappuccino* 11-213-100-101-00	Appoint	Special Education Teacher 10-10-10/byd	BA Step 2	\$49,145	Stanlick	9/1/16	6/30/17	New position, not budgeted
Marissa Imperato 11-120-100-101-29	Appoint	Special Education Teacher – LTS 10-60-60/bye		\$200/diem	White Rock	9/6/16	11/1/16	Replacing PG Less than 60 days
Oksana Rusynko 11-000-218-104-00	Appoint	School Counselor 10-70-70/aci	MA+15 Step 4	\$53,205	JTMS	9/12/16	6/30/17	Replacing F. DeVone
Kayhla Noyes 11-140-100-101-00	Appoint	Job Coach 90-80-80/bwv	Step 1	\$42.45/hr.	JTHS	9/1/16	6/30/17	Replacing M. Paladino 3 hrs./day
Christina Platt 11-120-100-101-29	Appoint	Elementary Teacher – LTS 10-30-30/agp		\$245.73/day	Briggs	9/1/16	1/15/17	Replacing SB Over 60 days
John Thomas 11-130-100-101-29	Appoint	Mathematics Teacher – LTS 10-70-70/aqk		\$200/diem	JTMS	9/19/16	10/31/16	Less than 60 days Replacing CH
Meghan Hallock	Appoint	Bedside Instruction		\$42.45/hr.	District	9/7/16	6/30/17	
Sherry Cella 11-212-100-101-00	Transfer	Special Education Teacher 10-70-70/bxq			JTMS	9/1/16	6/30/17	
Priscilla Gelinas 11-212-100-101-00	Transfer	Special Education Teacher 10-60-60/bye			White Rock	9/1/16	6/30/17	
Nicole Kennedy	Rescind Resignation	Spanish Teacher 10-10-10/anx			Briggs/Stannick	8/31/16	9/1/16	
Stacey Christiano	Resignation	Elementary Teacher 10-30-30/ahd			Briggs	8/30/16	8/31/16	
Frank DeVone	Resignation	School Counselor 10-70-70/aci			JTHS	8/16/16	9/10/16	

Lois Fitzgerald	Retirement	BSIP Teacher/.52 10-60-60/ajo			White Rock	6/30/17	7/1/17	Retiring after 30 years in district
Natalia Pinzon Usme	Resignation	Spanish Teacher 10-10-01-/anx			Briggs/Stallick	8/31/16	9/1/16	
KA	Medical Leave	10-60-60/abz			White Rock	12/5/16	3/12/17	Utilizing 15 sick days and 50 unpaid days
PG	Medical Leave	10-70-70/bxq			White Rock	9/2/16	11/1/16	Utilizing 38 sick days

*Requires Mentoring

**14/15 salary guide until such time as negotiations have been completed

C. NON-INSTRUCTIONAL

Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Laura Castles 11-213-100-106-00	Appoint	Special Education Aide 09-10-10/bom	Step 1	\$19.65/hr.	Stanlick	9/1/16	6/30/17	Replacing D. Sedereas 3.5 hrs./day, no benefits
Audrey Dworak 11-000-217-106-00	Appoint	Special Education Aide 09-30-30/bsm	Step 1	\$19.65/hr.	Briggs	9/16/16	6/30/17	Replacing J. Cook 3.5 hrs./day, no benefits
Marissa Imperato 11-000-217-106-00	Appoint	Special Education Aide 09-30-30/bmx	Step 1	\$19.65/hr.	Briggs	11/1/16	6/30/17	New position, non-budgeted 3.5 hrs./day, no benefits
Joanne Madalena 11-213-100-106-00	Appoint	Special Education Aide 09-10-10/bdd	Step 1	\$19.65/hr.	Stanlick	9/19/16	6/30/17	Replacing D. Spaan 7 hours per day, w/ benefits PSD Friday schedule will be ½ day Not budgeted
Kristeen McConnon 11-000-217-106-00	Appoint	Special Education Aide 09-40-40/bvc	Step 5	\$20.89/hr.	Milton	9/1/16	6/30/17	Replacing L. Meisner 3.5hrs./day, no benefits
Margaret Nadler 11-000-217-106-00	Appoint	Special Education Aide 09-30-30/bmx	Step 1	\$19.65/hr.	Briggs	9/1/16	6/30/17	Replacing M. Paladino Replacing R. Schalk *Start date may be sooner if current district releases him
Kayhla Noyes 11-000-217-106-00	Appoint	Special Education Aide 10-80-80/bvl	Step 1	\$19.65/hr.	JTHS	9/1/16	6/30/17	Replacing M. Miller 3 hrs./day, no benefits
Alexander Peterson 11-000-262-100-26	Appoint	Custodian 11-30-32/akr	Step 1	\$21.83/hr.	District	10/4/16*	6/30/17	Replacing J. Cicak 3.5 hrs./day, no benefits
Kimberly Reid 11-000-270-107-00	Appoint	Transportation Aide 09-90-90/bji	Step 1	\$19.29/hr.	District	10/4/16	6/30/17	Replacing J. Cicak 3.5 hrs./day, no benefits
Stacey Segond 11-000-217-106-00	Appoint	Special Education Aide 09-50-50/bwa	Step 1	\$19.65/hr.	Cozy Lake	9/1/16	6/30/17	New position, non-budgeted 3.5hrs./day, no benefits
Arian Sommers 11-000-217-106-00	Appoint	Special Education Aide 09-30-30/bso	Step 1	\$19.65/hr.	Briggs	9/1/16	6/30/17	Replacing L. Patscher 3.5 hrs./day, no benefits
Jodi Trautmann 11-213-100-106-00	Appoint	Special Education Aide 09-40-40/boo	Step 1	\$19.65/hr.	White Rock	9/1/16	6/30/17	
Alexandra Borden 11-214-100-106-00	Account Change	Special Education Aide 09-80-80/bvj			JTHS	9/1/16	6/30/17	
Robyn Curcio 11-000-217-106-00	Account Change	Special Education Aide 09-60-60/bjj			White Rock	9/1/16	6/30/17	
Donna Marie Spaan 11-212-100-106-00	Assignment Change	Special Education Aide 09-80-80/bcn	Step 5	\$20.89/hr.	JTHS	9/1/16	6/30/17	Replacing M. Grieves 3.5 hrs./day w/o benefits
Kimberly Torsiello 11-000-217-106-00	Account Change	Special Education Aide 09-80-70/bul			JTHS	9/1/16	6/30/17	
Nicole Fabiano 11-000-217-106-00	Extended Hours	Special Education Aide 09-50-50/bwq			Cozy Lake	9/1/16	6/30/17	3.75 hrs./day w/o benefits
Susan Knox 11-217-100-106-00	Extended Hours	Special Education Aide 09-40-40/bos			Cozy Lake	9/1/16	6/30/17	3.75hr./day, w/o benefits
Jennifer Cicak	Resignation	Special Education Aide 09-40-40/bvn			Cozy Lake	8/19/16	8/20/16	
Jill Cook	Resignation	Special Education Aide 09-30-30/bsm			Briggs	9/1/16	9/2/16	
Matthew Grieves	Resignation	Special Education Aide 09-80-80/bcn			JTHS	8/31/16	9/1/16	
Melissa Miller	Resignation	Transportation Aide 09-90-90/bji			District	9/23/16	9/24/16	
Brittany Roberts	Resignation	Special Education Aide 09-70-70/bdl			JTHS	8/16/16	8/17/16	
Diana Sedereas	Resignation	Special Education Aide 09-10-10/bom			Stanlick	8/17/16	8/18/16	
Robert Schalk	Termination	Custodian 11-30-32/akr			JTHS	9/2/16	10/3/16	
JM	Deceased	Special Education Aide 09-60-60/bho				9/16/16	9/17/16	
EA	Intermittent Family Leave	09-60-60/bct			White Rock	9/1/16	6/30/17	Utilizing undetermined number of unpaid days
TA	Medical Leave	12-80-82/ake			JTHS	8/29/16	10/3/16	Utilizing 24 sick days
DM	Intermittent Medical Leave	11-90-92/aep			Central Office	9/9/16	6/30/17	Utilizing undetermined number of sick days
DS	Adjusted Medical Leave	12-80-82/akh			Facilities	9/12/16 9/15/16	10/24/16	Utilizing 31 28 sick days
SW	Family Leave	09-70-70/bup			Milton	9/6/16	10/15/16	Utilizing 3 personal days and 22 unpaid days

**14/15 salary guide until such time as negotiations have been completed

D. SUBSTITUTES/OTHER								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Christopher Brizek	Appoint	Substitute Teacher		\$90/day	District	9/1/16	6/30/17	
Shannon Carroll	Appoint	Substitute Teacher		\$90/day	District	9/1/16	6/30/17	
Deborah Delaney	Appoint	Substitute Teacher		\$90/day	District	9/1/16	6/30/17	
Dale Dunn	Appoint	Substitute Teacher		\$90/day	District	9/1/16	6/30/17	
Enrique Evrard	Appoint	Substitute Teacher		\$90/day	District	9/1/16	6/30/17	
Matthew Grieves	Appoint	Substitute Teacher		\$90/day	District	9/1/16	6/30/17	
Ashley Hueber	Appoint	Substitute Teacher		\$90/day	District	9/1/16	6/30/17	
Marissa Imperato	Appoint	Substitute Teacher		\$90/day	District	9/1/16	6/30/17	
Malgorzata Jachec	Appoint	Substitute Teacher		\$90/day	District	9/1/16	6/30/17	
Virginia Joy	Appoint	Substitute Teacher		\$90/day	District	9/1/16	6/30/17	
Brielle Kaschak	Appoint	Substitute Teacher		\$90/day	District	9/16/16	6/30/17	
Barbara Vanderhoof	Appoint	Substitute Teacher		\$90/day	District	9/1/16	6/30/17	
Shannon Carroll	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Mary Anne Cuervo	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Robyn Curcio	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Dale Dunn	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Nicole Fabiano	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Nicole Frank	Appoint	Substitute Aide		\$15/hr.	District	9/20/16	6/30/17	
Matthew Grieves	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Dianna Hartman	Appoint	Substitute Aide		\$15/hr.	District	9/15/16	6/30/17	
Malgorzata Jachec	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Virginia Joy	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Susan Knox	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Joanne Madalena	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Karen Pini	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
April Tarabocchia	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Tamrin Tirico	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Barbara Vanderhoof	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Mary Anne Cuervo	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Nicole Frank	Appoint	Substitute Secretary		\$14/hr.	District	9/20/16	6/30/17	
Tracie Kisto	Appoint	Substitute Secretary		\$14/hr.	District	9/19/16	6/30/17	

E. EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Salary**	Loc.	Date Effective	Date Termi.	Discussion
Michelle Haupt	Appoint	Saturday Detention Administrator		\$75/hr.	JTHS	9/1/16	6/30/17	Total of 18 sessions, one administrator per session
Daniel Papa	Appoint	Saturday Detention Administrator		\$75/hr.	JTHS	9/1/16	6/30/17	
Vicki Nadler	Appoint	Saturday Detention Administrator		\$75/hr.	JTHS	9/1/16	6/30/17	
Carol Beier	Appoint	FBLA – Co-Advisor (1 of 2)	3	\$1,147.50	JTHS	9/1/16	6/30/17	
Brianna Perna	Appoint	FBLA – Co-Advisor (2 of 2)	3	\$1,147.50	JTHS	9/1/16	6/30/17	
Donald Rutsch	Appoint	Debate		N/A	JTHS	9/1/16	6/30/17	Volunteer
Brianna Perna	Rescind	FBLA	3	\$2,295.00	JTHS	9/1/16	6/30/17	
Sherry Cella	Appoint	Homework Club Monitor- Co-advisor (1 of 2)	4	\$1,782.00	JTMS	9/1/16	6/30/17	
Carol Gargone	Appoint	Homework Club Monitor- Co-advisor (2 of 2)	4	\$1,782.00	JTMS	9/1/16	6/30/17	
Marybeth Neuschatz	Appoint	Spring Musical Props	1	\$520.00	JTMS	9/1/16	6/30/17	
James Smith	Appoint	Garden Club	1	\$520.00	JTMS	9/1/16	6/30/17	
Elizabeth Ward	Appoint	Showcase	1	\$520.00	JTMS	9/1/16	6/30/17	
Gail Walker	Appoint	Yearbook	3	\$2,169.00	JTMS	9/1/16	6/30/17	
Frank DeVone	Rescind	Garden Club	1	\$520.00	JTMS	9/1/16	6/30/17	
Carol Gargone	Rescind	Homework Club Monitor	4	\$3,564.00	JTMS	9/1/16	6/30/17	

**14/15 salary guide until such time as negotiations have been completed

F. STUDENT INTERN/TEACHER							
Name	School	Subject	Locations	Date Effective	Date Termin	Discussion	
Katherine Sienkiewicz	Seton Hall University	Speech-Language Pathology	Briggs	1/9/17	6/20/17		

G. 2016-17 SCHOOL YEAR COACHING STAFF								
FALL								
Name	Nature of Action	Position	Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Sarah Magnuson	Appoint	Assistant Girls' Soccer Coach	Step 1	\$3,755.05	JTHS	9/1/16	6/30/17	

**14/15 salary guide until such time as negotiations have been completed

H. SUMMER EVALUATION PERSONNEL							
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Lauren Boucher	Additional Hours	OT Evaluations & Summer CST Meetings	\$58.64/hr.	District	7/1/16	8/31/16	Not to exceed 2 hours
Stacy Milan	Additional Hours	Special Ed Teacher: Summer CST Meetings	\$39.61/hr.	District	7/1/16	8/31/16	Not to exceed 5 hours

**14/15 salary guide until such time as negotiations have been completed

I. SUMMER STAFF APPOINTMENTS							
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Kari Ellingsen	Appoint	School Counselor (Summer)	\$255.88/day	Middle School	8/30/16	8/31/16	Not to exceed 1 day

**14/15 salary guide until such time as negotiations have been completed

J. EXTENDED SCHOOL YEAR							
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Jennifer Grlica	Appoint	Special Education Aide	\$19.65/hr.	White Rock	7/5/16	8/1/16	Extra Summer Hours for student; not to exceed 5 hours

**14/15 salary guide until such time as negotiations have been completed

MOTION: Mrs. Van Ness		SECOND: Mr. Quigley			
Name	Ayes	Nays	Abstain	Absent	
Mr. Cuccio	X				
Mrs. Gould	X				
Mr. Millar	X				
Mrs. Poulas				X	
Mr. Quigley	X				
Mrs. Senatore	X				
Mr. Smith				X	
Mr. Stewart	X				
Mrs. Van Ness	X				

L. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Van Ness, seconded by Mr. Quigley, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.13, as described below:

L.1 Motion to approve the following **contracted** services for the 2016-2017 school year:

Name	Rate	Loc.	Date Effective	Date Terminated	Discussion
Bayada Pediatrics	\$16,465	District	9/6/2016	6/30/2017	AM Transportation

L.2 Motion to approve **tuition students received** for the **2016-2017** school year, as shown below:

Student	School	Tuition	Effective
M/18-4	Dover High School	\$16,671	9/6/16-6/30/17

L.3 Motion to **rescind student placement** for the 2016-2017 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/19-8	The Felician school	\$54,511	9/19/16

L.4 Motion to approve the following **day trips**:

School/Group/Activity	Location	Dates
Milton School, Field Trip, Kindergarten	Turtleback Zoo, West Orange, NJ	October 7, 2016
Milton School, Field Trip, PSD	Ideal Farms, Lafayette, NJ	October 14, 2016
JTHS, Debate Club, Debate Tournament	Sussex County Technical School, Sparta, NJ	October 21, 2016

L.5 Motion to approve the following overnight trips:

School/Group/Activity	Location	Dates
JTMS, 7 White Team, Field Trip	New Jersey School of Conservation at Stokes State Forest, Branchville, NJ	October 13 & 14, 2016

L.6 Motion to approve course title changes for following courses:

- a. High Tech Music 1 CP to **Music Technology CP**
- b. High Tech Music 2 CP to **Studio Recording CP**
- c. High Tech Music 3 H to **Advanced Studio Recording Honors**

L.7 Motion to approve new courses:

- a. AP Calculus BC
- b. AP Macroeconomics
- c. AP Microeconomics
- d. AP Computer Science Principles
- e. Algebra I Honors
- f. Accounting II Honors CLEP

L.8 Motion to approve Social Studies, Grades 6-8, curriculum revision to include new techbook:

- a. Grade 6: United States History, Social Studies Techbook: published by Discovery Education, 2016
- b. Grade 7: Civics and Government, Social Studies Techbook: published by Discovery Education, 2016.
- c. Grade 8: World History, Social Studies Techbook: published by Discovery Education, 2016.

L.9 Motion to approve the following curricula; aligned to the 2016 NJ SLS:

- a. Academy Honors English 9
- b. Academy Honors World History

L.10 Motion to approve and submit biannual Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2016-2017 school year to the Executive County Superintendent.

L.11 Motion to approve the Uniform State Memorandum of Agreement between Educational and Law Enforcement Officials for school year 2016-2017.

L.12 Motion to approve the following Resolution to Authorize Suspicionless Canine Searches, as described below:

WHEREAS, The Jefferson Township Board of Education believes that suspicionless canine searches promote a safe school environment and act as a means to educate and deter children from bringing illegal drugs to school; and

WHEREAS, The Jefferson Township Police Department, in cooperation with the Morris County Prosecutor’s Office, will conduct suspicionless canine searches at the high school and middle school periodically throughout the school year; and

WHEREAS, These searches will be scheduled in advance and require the approval of the building principal and district superintendent; and

NOW THEREFORE BE IT RESOLVED, The Jefferson Township Board of Education, in an effort to promote a safe, drug-free environment, authorizes the Jefferson Township Police Department in cooperation with the Morris County Prosecutor’s Office to conduct suspicionless canine searches.

L.13 Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) September 6, 2016 through September 19, 2016.

RESOLVED, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from September 6, 2016 through September 19, 2016, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	0	0	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	2	0	0
JTHS	0	0	0

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

MOTION: Mrs. Van Ness		SECOND: Mr. Quigley			
Name	Ayes	Nays	Abstain	Absent	
Mr. Cuccio	X				
Mrs. Gould	X				
Mr. Millar	X				
Mrs. Poulas				X	
Mr. Quigley	X				
Mrs. Senatore	X				
Mr. Smith				X	
Mr. Stewart	X				
Mrs. Van Ness	X				

M. POLICY COMMITTEE

Motion by Mrs. Van Ness, seconded by Mrs. Senatore, to accept the recommendation of the Superintendent to approve motion M.1, as described below:

M.1 Motion to approve the **First Reading** of the following (*copy available for review*)

File Code	Title	Action
P 1220	Employment of Chief School Administrator (M)	Revised
P 1310	Employment of School Business Administrator/Board Secretary (M)	Revised
R 2414	Programs and Services for Students in High Poverty & in High Need School Districts (M)	Revised
P 2416	Programs for Pregnant Students	Revised
P 3111	Creating Positions	Revised
P 3124	Employment Contract	Revised
P 3125	Employment of Teaching Staff Members (M)	Revised
P 3125.2	Employment of Substitute Teachers	Revised
P&R 3126	District Mentoring Program	Revised
P 3141	Resignation	Revised
P&R 3144	Certification of Tenure Charges	Revised
P 3159	Teaching Staff Member/School District Reporting Responsibilities	Revised
P 3231	Outside Employment as Athletic Coach	Revised
P 3240	Professional Development for Teachers & School Leaders (M)	Revised
R 3240	Professional Development for Teachers & School Leaders	Revised
P&R 3244	In-Service Training (M)	Abolished
P 4159	Support Staff Member/School District Reporting Responsibilities	Revised
P 5305	Health Services Personnel	Revised
R 5330	Administration of Medication (M)	Revised
P 5350	Student Suicide Prevention	Revised
R 5350	Student Suicide	Revised
P 9541	Student Teachers/Interns	Revised
P 1140	Affirmative Action Program (M)	Revised
P 1523	Comprehensive Equity Plan (M)	Revised

File Code	Title	Action
P 1530	Equal Employment Opportunities (M)	Revised
R 1530	Equal Employment Opportunity Complaint Procedure (M)	Revised
P 1550	Affirmative Action Program for Employment and Contract Practices (M)	Revised
P&R 2200	Curriculum Content (M)	Revised
P 2260	Affirmative Action Program for School & Classroom Practices (M)	Revised
P&R 2411	Guidance Counseling (M)	Revised
P&R 2423	Bilingual & ESL Education (M)	Revised
P 2610	Educational Program Evaluation (M)	Revised
P 2622	Student Assessment (M)	Revised
P 5750	Equal Educational Opportunity (M)	Revised
P 5755	Equity in Educational Programs & Services (M)	Revised
P 5339	Screening for Dyslexia (M)	Revised
P 5460	High School Graduation (M)	Revised
P 5514	Student Use of Vehicles on School Grounds	Revised
R 5514	Student Use of Vehicles	Abolished
P 5752	Marital Status & Pregnancy	Revised
P 7481	Unmanned Aircraft Systems (UAS also known as Drones)	New
P&R 8441	Care of Injured and Ill Persons (M)	Revised
P 8630	Bus Driver/Bus Aide Responsibility (M)	Revised
R 8630	Emergency School Bus Procedures (M)	Revised

MOTION: Mrs. Van Ness	SECOND: Mrs. Senatore			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar	X			
Mrs. Poulas				X
Mr. Quigley	X			
Mrs. Senatore	X			
Mr. Smith				X
Mr. Stewart	X			
Mrs. Van Ness	X			

N. COMMUNICATIONS

- None

O. OLD BUSINESS

- The Board discussed moving Board meetings from Monday to Thursday evenings. Further discussion will take place.

P. NEW BUSINESS

- A reminder was made to all that a Joint Public Meeting with the Township Council would take place on Tuesday, September 20 at 7:00pm in the Board of Education Central Office.

Q. PUBLIC COMMENTS

- None

R. BOARD MEMBER COMMENTS

- Mrs. Senatore congratulated the football team on their recent win and noted the swim team also has a strong program in place.
- Mr. Stewart remarked that the student body is showing great enthusiasm this year.
- Mrs. Gould attended Back to School Night at Cozy Lake and commented on how the clean the facilities looked.

S. CLOSED SESSION

Motion by Mrs. Senatore, seconded by Mrs. Gould, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 19th day of September, 2016 at 8:14 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:33 PM.

T. ADJOURN

Motion by Mrs. Gould, seconded by Mrs. Van Ness, that the meeting adjourn at 8:34 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	Travel/Miles	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/tolls/miscellaneous fees)
Courtney, Jan	11/3-11/5	Atlantic City, NJ	National Convention for ORFF Schulwerk	\$ 279.00	Own	300	-	-	-	-	\$ 279.00
Giacchi, Rita	10/25-10/27	Atlantic City, NJ	2016 Annual School Boards Convention	*Group	Own	300	\$ 99.00	2	\$ 64.00	2.75	\$ 374.00
Gould, Amy	10/25-10/27	Atlantic City, NJ	2016 Annual School Boards Convention	*Group	Own	300	\$ 99.00	2	\$ 64.00	2.75	\$ 374.00
Hiben, Christopher	10/25-10/26	Princeton, NJ	NJ Science Convention	\$ 340.00	Own	130	-	-	-	-	\$ 340.00
Hiben, Christopher	10/28,12/9 2/24&5/19	Lawrenceville, NJ	NGSS Assessment Workshop Series	\$ 300.00	Own	1,108	-	-	-	-	\$ 300.00
Howe, Jeanne	10/25-10/27	Atlantic City, NJ	2016 Annual School Boards Convention	*Group	Own	300	\$ 99.00	2	\$ 64.00	2.75	\$ 374.00
Keyser, Rebecca	10/23-10/26	New York, NY	The Coaching of Reading Institute	\$ 800.00	Own	381	-	-	-	-	\$ 800.00
Morando, Denise	10/10-10/11	Long Branch, NJ	AENJ – Story and Art	\$ 200.00	Own	172	-	-	-	-	\$ 200.00
Petric, Marius	9/23	Monroe Twp., NJ	PARCC Math Data Reports Analysis	\$ 150.00		134	-	-	-	-	\$ 150.00
Senatore, Melissa	10/25-10/27	Atlantic City, NJ	2016 Annual School Boards Convention	*Group	Own	300	\$ 99.00	2	\$ 64.00	2.75	\$ 374.00
Smith, Ronald	10/24-10/27	Atlantic City, NJ	2016 Annual School Boards Convention	*Group	Own	300	\$ 99.00	2	\$ 64.00	2.75	\$ 374.00
Stewart, Michael	10/25-10/27	Atlantic City, NJ	2016 Annual School Boards Convention	*Group	Own	300	\$ 99.00	2	\$ 64.00	2.75	\$ 374.00
Tamayne-Hettema, Jennifer	10/9-10/11	Long Branch, NJ	Art Educators of NJ 2016 Conference: Story and Art	\$ 200.00	Own	165	-	-	-	-	\$ 200.00
Tierney, Patrick	10/25-10/27	Atlantic City, NJ	2016 Annual School Boards Convention	*Group	Own	300	\$ 99.00	2	\$ 64.00	2.75	\$ 374.00
Villa, Kelly	10/11-10/12	Monroe Twp., NJ	Google Educator – Certification Boot Camp	\$ 350.00	Own	268	-	-	-	-	\$ 350.00
Zeno, Dora	10/25-10/27	Atlantic City, NJ	2016 Annual School Boards Convention	*Group	Own	300	\$ 99.00	2	\$ 64.00	2.75	\$ 374.00

*Denotes Group Registration = \$1,400.00

All Meals are prorated 75% on travel days