

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

Monday, March 21, 2016 7:00 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

A. Mr. Millar, called the meeting to order at 7:33 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, *AIM* Newspaper, and the *JEFFERSON PATCH*;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio (<i>Arrived @ 7:45pm</i>)	<u>X</u>	_____
Mrs. Gould	<u>X</u>	_____
Mrs. Poulas	<u>X</u>	_____
Mr. Quigley	<u>X</u>	_____
Mrs. Senatore	<u>X</u>	_____
Mr. Stewart	<u>X</u>	_____
Mrs. Van Ness	<u>X</u>	_____
Mr. Millar, Vice President	<u>X</u>	_____
Mr. Smith, President	_____	<u>X</u>
Mr. Kyle DeCotiis (<i>Student Representative</i>)	_____	<u>X</u>
Mr. Anthony Cruz (<i>Student Representative</i>)	<u>X</u>	_____

D. CLOSED SESSION

Motion by Mr. Stewart, seconded by Mrs. Van Ness, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 21st day of March, 2016 at 7:00 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve student matters confidential by law.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 7:28 PM.

E. SUPERINTENDENT'S REPORT

- Dr. Tierney reported on the Good News and Progress in Our Schools.

F. PRESENTATIONS

- Ms. Zeno outlined the 2016-2017 Preliminary Budget
- Dr. Tierney presented the Electronic Violence and Vandalism Report, Period One SY16

G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

- None

H. STUDENT REPRESENTATIVES

- Student Representative Anthony Cruz commented on the activities at the High School including the performance of *How To Succeed in Business Without Really Trying*.

I. COMMITTEE REPORTS

- **Building Needs and Finance Committee** – Mr. Quigley reported the Committee met on March 1 and discussed Facilities/Infrastructure, the outcome of a meeting with representatives of an architecture firm, track resurfacing, and the 2016-2017 budget.
- **Policy and Personnel Committee** – Mrs. Poulas highlighted the March 7 meeting. Agenda items included a School Ethics Commission Advisory Opinion, non-renewal of a staff member, unused snow days, half days for elementary schools during the last week of school, EDP’s, transfer requests, updating and creation of job descriptions, and updates to the district web page.
- **Education Committee** – Mrs. Poulas gave the following highlights of the March 7 meeting: Hand Writing Without Tears update, elementary half days last week of school, unused snow days, LRE Monitoring Report, PARCC Portfolio Review Update, Standards Review Process, and approval of day field trips. The Committee also reviewed inquiries into Stanlick’s fourth grade class trip and the students/host families participating in the Chinese exchange program.
- **Negotiations Committee** – Mrs. Senatore advised the next meeting would take place on April 14 with a Factfinder.

J. MINUTES OF MEETINGS

Motion by Mrs. Poulas, seconded by Mrs. Van Ness, that the minutes of the following meetings be approved as submitted:

February 16, 2016 Regular Meeting Minutes
 March 1, 2016 Executive Session Minutes #1

March 1, 2016 Special Meeting Minutes

MOTION: Mrs. Poulas	SECOND: Mrs. Van Ness			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Senatore	X			
Mr. Smith				X
Mr. Stewart	X			
Mrs. Van Ness	X			

Motion by Mr. Cuccio, seconded by Mr. Quigley, that the minutes of the following meetings be approved as submitted:

March 1, 2016 Executive Session Minutes #2

MOTION: Mr. Cuccio	SECOND: Mr. Quigley			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar			X	
Mrs. Poulas			X	
Mr. Quigley	X			
Mrs. Senatore	X			
Mr. Smith				X
Mr. Stewart	X			
Mrs. Van Ness	X			

K. ANNUAL APPOINTMENTS

Motion by Mr. Cuccio, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.6, as described below

- K.1** Motion to appoint Joseph Yuhas as **Right to Know Officer** for the 2015-2016 School Year.
- K.2** Motion to appoint Joseph Yuhas as **Right to Know Officer** for the 2016-2017 School Year.
- K.3** Motion to appoint Margaret Widgren as **Affirmative Action Officer** for the 2015-2016 School Year.
- K.4** Motion to appoint Margaret Widgren as **Affirmative Action Officer** for the 2016-2017 School Year.
- K.5** Motion to appoint Margaret Widgren as **504 Compliance Officer** for the 2015-2016 School Year.
- K.6** Motion to appoint Margaret Widgren as **504 Compliance Officer** for the 2016-2017 School Year.

MOTION: Mr. Cuccio	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Senatore	X			
Mr. Smith				X
Mr. Stewart	X			
Mrs. Van Ness	X			

L. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Quigley, seconded by Mr. Cuccio, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.12, as described below:

- L.1** **WHEREAS**, the Jefferson Board of Education, in the County of Morris, New Jersey approves the preliminary 2016-2017 school district budget for submission to the Executive County Superintendent of Schools as follows:

General Fund	\$57,566,555
Special Revenue Fund	\$767,313
Debt Service Fund	\$2,010,331
Total	\$60,344,199

NOW THEREFORE BE IT RESOLVED, that there should be raised a total General Fund Tax Levy of \$40,197,779 and Debt Service \$1,967,331 for the ensuing School Year (2016-2017).

L.2 WHEREAS, the district has a taxing authority which is comprised of:

Banked Cap Expiring in 2017-2018	\$ 23,777
Banked Cap Expiring in 2018-2019	\$ 461,918
2% Allowable Tax Levy Adjustment	\$ 788,192
Base 2015-2016	\$ 39,409,587
Total Available Tax Levy	\$ 40,683,474

And

WHEREAS, The Board has approved that there should be raised for the General Fund a tax levy of \$40,197,779,

NOW THEREFORE BE IT RESOLVED that the Jefferson Board of Education, in the County of Morris, New Jersey approves that the unused, unexpired taxing authority of \$485,695 be banked for potential use in the subsequent allowable fiscal years.

L.3 RESOLVED, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Jefferson Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2016-2017 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2015-2016 was \$75,575 and

WHEREAS, travel and expense reimbursement has reached a total amount of \$58,449.13 as of March 1, 2016

NOW THEREFORE BE IT RESOLVED, that the Jefferson Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2016-2017 at the sum of \$111,767 and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

L.4 WHEREAS, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service, a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations:

Account Code	Description	\$\$
11-000-213-300	Health - School Physician	\$ 27,975
11-000-218-390	Student Extraordinary Services - Medical Screenings	\$ 12,000
11-000-219-320	Purchased Prof-Ed Services - Educational Services Provided to Students in Hospitals	\$ 30,000
11-000-219-390	Other Purchased Prof & Tech Services - Student Evaluations	\$ 30,000
11-000-223-320	Purchased Professional Development Services - Speakers	\$ 7,300
11-000-230-331	Legal Services	\$ 135,000
11-000-230-332	Auditor Fees	\$ 30,385
11-000-230-334	Architect/Engineer Services	\$ 40,000
11-000-230-339	Other Professional Services	\$ 5,000
11-150-100-320	Hospital Based Homebound Instruction	\$ 20,000
	Total	\$ 337,660

And

WHEREAS, the Administration needs to notify the Board if there arises a need to exceed said maximums, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW THEREFORE BE IT RESOLVED, that the Jefferson Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2016-2017 school year.

L.5 Motion to approve the **purchase order** list dated February 2016 in the amount of **\$209,235.55**.

L.6 Motion to approve the **check journal** as of February 2016 in the amount of **\$4,817,886.72**.

Fund	Amount
General (10/11)	\$ 4,728,644.49
Capital Outlay (12)	\$ 4,212.00
Special Revenue Funds (20)	\$ 85,030.23
Total	\$ 4,817,886.72

L.7 Motion to approve the funds **transfers** in the 2015-2016 Fiscal Year, dated February 2016 in the amount of **\$328,192.02**.

L.8 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of January 31, 2016, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

L.9 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of January 31, 2016, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

L.10 Motion to approve the Annual Statement of Assurance for the **District Comprehensive Equity Plan** approved in March 21, 2016.

L. 11 Motion to approve a Trip Transportation Agreement with the **Jefferson Child Care & Education Center**, from July 1, 2016 to June 30, 2017 at a fee of \$50.00 per hour.

L.12 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

MOTION: Mr. Quigley	SECOND: Mr. Cuccio			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould*	X		X*	
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Senatore	X			
Mr. Smith				X
Mr. Stewart	X			
Mrs. Van Ness	X			

**Mrs. Gould abstained from voting on items L.5 and L.6 only.*

M. PERSONNEL COMMITTEE

Motion by Mrs. VanNess, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions M.1 and M.3, as described below:

M.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Carrie Hutchinson 11-213-100-101-00	Appoint	Special Education Teacher 10-80-80/ajk	BA Step 9	\$55,257	High School	4/19/16	6/30/16	Replacing E. Basket
Daniel Malloy 11-120-100-101-29	Appoint	Long Term Sub Teacher of Music 10-10-10/aoc		\$200/day	Briggs/Stanlick	3/23/16	4/30/16	Replacing JF
Brittany Thomas 11-209-100-101-00	Appoint	Special Education Teacher 10-30-30/bmv	BA+15 Step 3	\$51,175	Briggs	4/4/16	6/30/16	
Gerald Venturino 11-120-100-101-00	Appoint	Elementary Teacher 10-10-10/agc	BA Step 16	\$61,811	Stanlick	9/1/16	6/30/17	
Patricia Barile	Retirement	Physical Education Teacher 10-50-50/anz			Milton/Cozy Lake	6/30/16	7/1/16	Retiring after 18 years in district
Eileen Basket	Resignation	Special Education Teacher 10-80-80/ajk			JTHS	4/18/16	4/19/16	
Emily Nimmo*	Adjusted Start Date	Long-Term Sub Teacher of Health & PE 10-10-10/aoa		\$245.73/day	Briggs/Stanlick	2/29/16	6/22/16	Replacing AA Over 60 days
Brianna Perna*	Adjusted Start Date	Social Studies Teacher 10-80-80/asg	MA Step 4	\$52,190	High School	2/29/16	6/30/16	Replacing M. Austin

Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Thomas Bailey	Adjusted End Date	Social Studies Teacher 10-80-80/asg		\$200/day	High School	2/1/16	2/29/16	
Kelly Curran	Extended Appointment/New Rate	School Counselor 10-80-80/acm		\$245.73/day	Middle School	1/4/16	4/22/16	Replacing PD Over 60 days
Mariel Waters	Extended Appointment/New Rate	Social Studies Teacher Long Term Substitute 10-70-70/apf		\$245.73/day	Middle School	1/19/16	6/22/16	Replacing KM Over 60 days
Aimee Boardman	Appoint	Bedside Instruction		\$42.43/hr.	District	3/4/16	6/30/16	
Laura Castles	Appoint	Bedside Instruction		\$42.43/hr.	District	3/21/16	6/30/16	
Joseph Guziewicz	Appoint	Bedside Instruction		\$42.43/hr.	District	2/23/16	6/30/16	
Brielle Wilber	Appoint	Bedside Instruction		\$42.43/hr.	District	3/14/16	6/30/16	
AA	Adjusted Maternity Leave	10-10-10/aoa			Briggs/Stanlick	2/26/16	6/30/16	Utilizing 24 sick days and 52 unpaid days
DE	Family Leave	10-80-80/acy			High School	3/14/16	4/16/16	Utilizing 2 personal days; .5 sick days; approximately 17 unpaid days
MC	Maternity Leave	10-30-30/bod			Briggs	5/16/16	6/30/16	Utilizing 19.5 sick days; 7.5 unpaid days
MC	Family Leave	10-30-30/bod			Briggs	9/1/16	6/30/17	LOA/unpaid
PD	Extended Medical Leave	10-80-80/acm			JTHS	1/4/16	4/22/16	Utilizing 73 sick days
JF	Medical Leave	10-10-10/aoc			Briggs/Stanlick	3/23/16	4/30/16	Utilizing 22 sick days
KM	Extended Medical Leave	10-70-70/apf			JTMS	1/11/16	6/30/16	Utilizing 7 sick days; 3 personal days; 97 unpaid days
MM	Maternity Leave	10-60-60/ahl			White Rock	9/1/16	11/5/16	Utilizing 25 sick days and approximately 18 unpaid days
RM	Medical Leave	10-70-70/act			Middle School	4/4/16	5/21/16	Utilizing 35 sick days
KO	Medical Leave	10-10-10/ahr			Stanlick	2/5/16	2/16/16	Utilizing 6 sick days
EW	Medical Leave	10-30-30/ace			Briggs	4/13/16	4/26/16	Utilizing 10 sick days

*Requires Mentoring **14/15 salary guide until such time as negotiations have been completed

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Robyn Curcio 11-214-100-106-00	Appoint	Special Ed Aide 10-60-60/bcj	Step 1	\$19.65/hr.	White Rock	3/14/16	6/30/16	Replacing S. Nadler
Carolyn Del Matso 11-120-100-101-00	Appoint	Job Coach 90-80-80/bwu	Step 1	\$42.45/hr.	High School	3/21/16	6/30/16	Replacing D. Malloy
Jeffrey Erbs 11-000-262-100-26	Appoint	Custodian 12-80-82/alg	Step 1	\$45,406	Stanlick	4/6/16	6/30/16	Replacing R. Meixner
Susan Knox 11-000-217-106-00	Appoint	Special Ed Aide 09-40-40/bos	Step 1	\$19.65/hr.	Milton	3/9/16	6/30/16	Replacing G. Meade
Laura Ryan	Appoint	Special Ed Aide	Step 1	\$19.65/hr.	High School	2/27/16	2/28/16	Not to exceed 7 hours for Spring Musical Stage Crew
Ashley Nimmo 11-214-100-106-00	Account Change	Special Ed. Aide 09-0-70-/bin		\$19.65/hr.	Middle School	4/6/16	6/30/16	3.5 hrs./day w/o benefits
Wendy Smith Rhinehart	Extended Appointment	Cafeteria/Security/LTS 09-70-70/beo		\$15.00/hr.	Middle School	1/5/16	3/5/16	Replacing GF
Carolyn Del Mastro	Resignation	Special Ed Aide 09-70-70bhby			Middle School	3/18/16	3/19/16	Accepted another position in-district
Daniel Malloy	Resignation	Job Coach			High School	3/21/16	3/22/16	Accepted another position in-district
Emily Nimmo	Resignation	Special Ed Aide 09-70-70bnq			Stanlick	2/26/16	2/27/16	Accepted another position in-district
GF	Adjusted Medical Leave	09-70-70/beo			Middle School	12/18/15	3/5/16	Utilizing 9 sick days; 1 personal day; 41 unpaid days
JN	Medical Leave	10-90-90/bfd			Transportation	2/24/16	3/12/16	Utilizing 13 sick days
NT	Medical Leave	09-10-10-/bdd			Stanlick	2/29/16	5/14/16	Utilizing 23 sick days; 3 personal days; 23 unpaid days
SV	Leave of Absence	12-80-82/afi			High School	3/16/16	3/21/16	LOA

**14/15 salary guide until such time as negotiations have been completed

D. SUBSTITUTES/OTHER								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Thomas Bailey	Appoint	Sub Teacher		\$90/diem	District	2/29/16	6/30/16	
Max Becker	Appoint	Sub Teacher		\$90/diem	District	3/22/16	6/30/16	
Dana Carney	Appoint	Sub Teacher		\$90/diem	District	3/22/16	6/30/16	
Christopher Cook	Appoint	Sub Teacher		\$90/diem	District	3/22/16	6/30/16	

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Samantha Cruz	Appoint	Sub Teacher		\$90/diem	District	3/22/16	6/30/16	
Meghan Delanoy	Appoint	Sub Teacher		\$90/diem	District	3/22/16	6/30/16	
Ellen VanDyk	Appoint	Sub Bus Driver		\$18/hr	District	3/22/16	6/30/16	
Susan Knox	Appoint	Sub Aide		\$15/hr.	District	3/7/16	6/30/16	
Nicole Fabiano	Appoint	Sub Aide		\$15/hr.	District	2/23/16	6/30/16	
Susan Latronica	Appoint	Sub Aide		\$15/hr.	District	3/17/16	6/30/16	
Marcia Leibowitz	Appoint	Sub Aide		\$15/hr.	District	2/22/16	6/30/16	
Linda Ortega	Appoint	Sub Aide		\$15/hr.	District	3/21/16	6/30/16	

E. EXTRA DUTY PAY - Appointments are at the 14/15 salary guide until such time as negotiations have been completed

Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Rachel Brown	Appoint	Project Stay Gold	2	\$1,279	JTHS	9/1/15	6/30/16	
Emily James	Appoint	Professional Musician		\$500	JTHS	3/17/16	3/20/16	Spring Musical - rehearsal dates 3/12, 16 and 17; performance dates 3/17,18 and 19
Lauren Kulick	Appoint	Professional Musician		\$500	JTHS	3/17/16	3/20/16	Spring Musical - rehearsal dates 3/12, 16 and 17; performance dates 3/17,18 and 19
Daniel Malloy	Appoint	Professional Musician		\$500	JTHS	3/17/16	3/20/16	Spring Musical - rehearsal dates 3/12, 16 and 17; performance dates 3/17,18 and 19
James Wynne, Jr.	Appoint	Professional Musician		\$500	JTHS	3/17/16	3/20/16	Spring Musical - rehearsal dates 3/12, 16 and 17; performance dates 3/17,18 and 19
James Wynne	Appoint	Auditorium/Stage Manager		\$646	JTHS	9/1/15	6/30/16	

F. 2015-16 SCHOOL YEAR COACHING STAFF

WINTER								
Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Brian Franks	Salary Adjustment	Assistant Indoor Track Coach	1	\$3,145.88	JTHS	12/14/15	3/1/16	Based on length of service – 62 days

SPRING

Name	Nature of Action	Position	Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Kyla Kelly	Appoint	Assistant Girls Lacrosse Coach	N/A	N/A	High School	3/1/16	6/30/16	Volunteer
James MacDermid	Appoint	Assistant Boys Lacrosse Coach	1	\$3,755.05	JTHS	3/1/16	6/30/16	

** Salary based on 2014/2015 salary guide; will be adjusted when negotiations have been completed and new guides have been adopted.

G. STUDENT INTERN/TEACHER

Name	School	Subject	Locations	Date Effective	Date Termin	Discussion
Victor Costantini	Morris County School of Technology	Instructional Technology	High School	7/1/16	8/31/16	Not to exceed 100 hours

M.2 Motion to establish the **substitute rate** for the following position, effective March 17, 2016:

Aide \$15.00/hour

M.3 Motion to approve the following job descriptions:

- Education Reporting Analyst
- School Store Manager (EDP)
- Stand Up for Cancer (EDP)
- UNICEF (EDP)

MOTION: Mrs. Van Ness	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Senatore	X			
Mr. Smith				X
Mr. Stewart	X			
Mrs. Van Ness	X			

N. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Poulas, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.5, as described below:

N.1 Motion to **approve student placement** for the 2015-2016 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/15-8	Morris Regional TEC	\$12,604.16	2/22/16-6/30/16
F/16-9	Sage Day	\$43,414.80	3/10/16-6/30/16

N.2 Motion to approve the following **day trips**:

School/Group/Activity	Location	Dates
JTHS - Academic Bowl Competition	Wallkill Valley High School, Hamburg, NJ	March 14, 2016 March 15, 2016 March 16, 2016 March 17, 2016 March 18, 2016
JTHS - Tri-M	Broadway Play, NYC	April 27, 2016
Briggs School – Grade K	Turtle Back Zoo, West Orange, NJ	May 16, 2016
JTMS - Junior Solar Sprints	Kittatinny Regional HS, Hampton, NJ	May 17, 2016
JTMS - Junior Solar Sprints	Ridgedale Middle School, Florham Park, NJ	May 23, 2016
JTHS - Chamber Choir	Tour of West Point - U.S. Military Academy at West Point, NY	May 24, 2016
Stanlick School - 6 th Grade Orientation	JTMS	June 10, 2016
Date Change: JTMS - G&T Trip, Grade 7	Cape Cod, MA and Mystic, CT	May 25 – 27, 2016 May 17-19, 2016

N.3 Motion to approve the following **overnight trips**:

School/Group/Activity	Location	Dates
JTHS - DECA, International	Career Development Conference, Nashville, TN	April 23 – April 27, 2016

N.4 Motion to amend the 2015-2016 school calendar to allow for the return of three (3) **unused snow days** to be used May 26, 27 and May 31, 2016.

N.5 Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) from February 16, 2016 through March 21, 2016.

RESOLVED, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from February 16, 2016 through March 21, 2016, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	1	0	0
Stanlick	2	0	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	1	1	0
JTMS	1	1	0
JTHS	10	6	0

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

MOTION: Mrs. Poulas	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Senatore	X			
Mr. Smith				X
Mr. Stewart	X			
Mrs. Van Ness	X			

Enrollment as of 2/29/16:

	Feb. 15	Feb. 16
Milton	151	148
Cozy Lake	233	206
Arthur Stanlick	367	344
E.T. Briggs	314	285
White Rock	380	386
Total Elementary	1,445	1,369
JTMS	789	768
JTHS	1,003	1,013
GRAND TOTAL	3,237	3,150
Tuition students received	3	6
Out-of-district placement	35	40

N.6 Motion by Mrs. Van Ness, seconded by Mrs. Poulas, to approve Resolution of the Jefferson Township Board of Education regarding the residency hearing of student # 104048, as described below:

WHEREAS, on March 21, 2016, a plenary hearing was held before the Jefferson Township Board of Education pursuant to N.J.S.A.18A:38-1 et seq. and N.J.A.C. 6A:22-1.1 et seq.; and

WHEREAS, on that date, the parent(s) was present; and

WHEREAS, the Board, after having heard and considered all of the proofs and testimony presented, determined that the required proof of residency in the Jefferson Township School District was not provided pursuant to N.J.A.C 6A:22-3.4 and N.J.A.C. 6A:22-4.3(a).

NOW, THEREFORE, the Board hereby adopts the following resolution:

BE IT RESOLVED, on this 21st day of March, that the Board finds that Student # 104048 has not provided the required proof of residency in the Jefferson Township School District, and, therefore, is ineligible to attend the Jefferson Township Public Schools; and

BE IT FURTHER RESOLVED, that the Superintendent is hereby directed to effectuate the transfer of the child forthwith, subject to the provisions of N.J.S.A. 18A:38-1(b)(2), and that written notice of this decision and the family’s right to contest same before the Commissioner of Education within twenty one (21) days shall be immediately served upon the parent(s); and

BE IT FURTHER RESOLVED, that the Board hereby reserves it’s right to collect any and all tuition owed by the student’s parent(s) for the student’s period of ineligibility to attend the school in the district.

MOTION: Mrs. Van Ness		SECOND: Mrs. Poulas		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould		X		
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Senatore	X			
Mr. Smith				X
Mr. Stewart		X		
Mrs. Van Ness	X			

O. POLICY COMMITTEE

Motion by Mrs. Van Ness, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve motion O.1, as described below:

O.1 Motion to approve the Second Reading of the following *(copy available for review)*

File Code	Title	Adopted
3212p	Attendance (Certificated Staff)	Replaces 3212p Attendance (05/18/15)
3212r	Attendance (Certificated Staff)	Replaces 3212r Attendance (09/16/13)
4212p	Attendance (Non-Certificated Staff)	Replaces 4212p Attendance (05/18/15)
4211r	Attendance (Non-Certificated Staff)	Replaces 4211r Attendance (09/16/13)

MOTION: Mrs. Van Ness		SECOND: Mrs. Poulas		
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mrs. Gould	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Senatore	X			
Mr. Smith				X
Mr. Stewart	X			
Mrs. Van Ness	X			

P. COMMUNICATIONS

- None

Q. OLD BUSINESS

- None

R. NEW BUSINESS

- Mrs. Senatore inquired why no bus was provided for the high school golf club. She also recommended the purchase of an additional van to accommodate field trips.
- Ms. Zeno announced the Revised April Meeting date of April 25 @ 7:30pm at the high school.

S. PUBLIC COMMENTS

- A JTEA Representative spoke on behalf of the union urging the Board to settle the contract.

T. BOARD MEMBER COMMENTS

- Mrs. Poulas announced the Jr. Woman’s Club is hosting a 5K in Lake Shawnee.
- Mr. Stewart commented on the excellent winter season and noted the high school play was spectacular. He also urged the Board and Administration to consider facilities upgrades.
- Mrs. Gould congratulated Mrs. Barile on her retirement and reported the middle school has an upcoming play in April. She noted she is looking forward to resuming negotiations on April 14.
- Mrs. Van Ness congratulated all students on their various achievements.
- Mr. Quigley wished the students a fun and safe trip to Florida.
- Mrs. Senatore congratulated the students and coaches in the basketball and ski programs for their successful season.

U. ADJOURN

Motion by Mr. Cuccio, seconded by Mrs. Van Ness that the meeting adjourn at 8:17 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	Travel/ Miles	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/ tolls/miscellaneous fees)
Argondizzo, Kristen	May 13-14	Cedar Knolls, NJ	Therapeutic Evaluation and Treatment of Toe Walking (Pediatric Equinus Gait)	\$ 435.00	Own	100	-	-	-	-	\$ 435.00
Beshlian, Amanda	July 25-29	Somerville, NJ	NGSS Summer Institute Grades 6-12	\$ 300.00	Own	200	-	-	-	-	\$ 300.00
Flotard, Kevin	June 5	Atlantic City, NJ	2016 NJACAC Annual Conference	\$ 225.00	Own	300	-	-	-	-	\$ 225.00
Hayzler, Robert	Mar. 29-30	Succasunna, NJ	ALICE Training, Active Shooter Response Training Instructor Course	\$ 595.00	Own	60	-	-	-	-	\$ 595.00
LaConti, Lyndsay	Apr. 5	Fairfield, NJ	Using the RTI Model for Disruptive and Difficult Student Behaviors	\$ 239.00	Own	39	-	-	-	-	\$ 239.00
Lipton, Kevin	Mar. 29-30	Succasunna, NJ	ALICE Training, Active Shooter Response Training Instructor Course	\$ 595.00	Own	60	-	-	-	-	\$ 595.00
Montegari, Robin	June 6-7	Atlantic City, NJ	NJACAC Annual Conference	\$ 225.00	Own	300	-	-	-	-	\$ 225.00
Pietrowski, Frank	Mar. 14-16	Atlantic City, NJ	NJ School Building & Grounds Association 20 th Annual Conference and Expo	\$ 200.00	Own	300	\$ 106.46	2	\$ 64.00	2.5	\$ 572.92
Torkos, Tara	June 6-7	Atlantic City, NJ	NJACAC Annual Conference	\$ 225.00	Own	300	-	-	-	-	\$ 225.00
Villa, Kelly	Apr. 7	Parsippany, NJ	Make Best Use of Free Google Apps & Tools to Enhance Content Learning K-6	\$ 239.00	Own	42	-	-	-	-	\$ 239.00
Yuhas, Joseph	Mar. 14-16	Atlantic City, NJ	NJ School Building & Grounds Association 20 th Annual Conference and Expo	\$ 125.00	Own	300	\$ 106.46	2	\$ 64.00	2.5	\$ 497.92

All Meals are prorated 75% on travel days