

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**  
**Annual Organization Meeting**  
**Monday - April 25, 2005**  
**7:00 PM Open Session**

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1. Pledge of Allegiance.
2. Mrs. Mylchreest will call the meeting to order at \_\_\_\_\_ PM, and read the Open Meeting Statement.

3. <b>ROLL CALL:</b>	<u>Present</u>	<u>Absent</u>
Mr. Andre	_____	_____
Mr. Cuccio	_____	_____
Mr. Erdmann	_____	_____
Mr. Hanisch	_____	_____
Mrs. Hardy	_____	_____
Miss Klepp	_____	_____
Mrs. Muller	_____	_____
Mr. Tasker	_____	_____
Mrs. Van Houwe	_____	_____
Miss DeAnna Vander Ploeg	_____	_____
Mr. James Quigg	_____	_____

4. Certification of Election Results (Attachment A):

Julianne S. Mastricola	- 1,116
Richard F. Trignano	- 810
Lisa Klepp	- 779
Stephanie M. Muller	- 614
Fay Servedio	- 965
Janice Bakera	- 517

BUDGET: Yes - 971      No - 910

5. Oath of Office to be administered to the newly elected Board of Education members by Mrs. Mylchreest.

6. Nominations for President

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to nominate \_\_\_\_\_ for **President** of the Jefferson Township Board of Education.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to **close nominations** for President of the Jefferson Township Board of Education.

7. Nominations for Vice President

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to nominate \_\_\_\_\_ for **Vice President** of the Jefferson Township Board of Education.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to **close nominations** for Vice President of the Jefferson Township Board of Education.

8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Jefferson Township Board of Education will hold their 2005-06 **Meetings** in accordance with the scheduled dates shown on the Schedule of Meetings (Attachment B).

9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint Dora E. Mylchreest to serve as **Board Secretary** for the 2005-06 school year.

10. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that Dora E. Mylchreest, Board Secretary/Business Administrator be appointed **Purchasing Agent** and **Public Agency Compliance Officer** and is authorized to prepare advertisements, advertise for and receive bids and award contracts pursuant to NJSA 18A:18A-3a, 7a and 37a for the 2005-06 school year.

11. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint Luis Rojas as **Affirmative Action Officer** for the 2005-06 School Year.

12. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint Inez Kraus as **504 Compliance Officer** for the 2005-06 School Year.

13. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint Elizabeth Hickey to serve as **Treasurer of School Moneys** for the 2005-06 school year.

14. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the New Jersey Herald, Newton, New Jersey and the Daily Record, Morristown, New Jersey be designated as the **Official Newspapers** of the Jefferson Township Board of Education, for the ensuing year; and further, that the Aim News, also be designated as an Official Newspaper of the Jefferson Township Board of Education for the 2005-06 school year.

15. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the following banks be designated as **Official Depositories** for the 2005-06 school year and to approve the Checking Account Numbers / Required Signatories as listed (Attachment C).

Bank of NY  
Lakeland State Bank  
Cash Management of NJ  
Skylands Community Bank  
Wachovia Bank

16. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt, based on the recommendation of the Superintendent of Schools, the existing **K-12 curriculum, assigned text books, and programs** for the Jefferson Township School District for the 2005-06 school year, or until such time that this Board amends same.
17. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt, based on the recommendation of the Superintendent of Schools, that all previous written **by-laws and policies** of this Board of Education be continued in force until such time that this Board amends same.
18. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the appointment of **Robert Tosti of Wilson, Elser, Moskowitz, Edelman & Dicker LLP**, Board Attorney and Negotiator, per agreement, for the 2005-06 school year.
19. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the appointment of **Faridy, Veisz and Fraytak**, Architect of Record, per agreement, for the 2005-06 school year.
20. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the appointment of **Hatch Mott MacDonald**, Consulting Engineer of Record, per agreement, for the 2005-06 school year.
21. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the appointment of **McManimon & Scotland**, Bond Attorney of Record, per agreement, for the 2005-06 school year.
22. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the appointment of **Jean-Paul Bonnet of Skylands Medical Group**, School Medical Inspector of Record, per agreement, for the 2005-06 school year.
23. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the appointment of **Finelli Consulting Engineers**, Consulting Engineer of Record, on an as needed basis, for the 2005-06 school year.

24. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the appointment of **De Muro Associates**, Consulting Engineer/Surveyor of Record, on an as needed basis, for the 2005-06 school year.
25. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the appointment of **T.L. Groseclose Associates, Inc.**, Student Insurance Agent of Record for the 2005-06 school year.
26. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the appointment of **LDP Consulting Group**, Health Insurance Agent of Record for the 2005-06 school year.
27. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the appointment of **NJ/ARM**, Investment Manager of Record for the 2005-06 school year.
28. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the appointment of **Environmental Remediation & Management, Inc.**, Asbestos Consultant of Record, on an as needed basis, for the 2005-06 school year.
29. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve purchasing for the 2005-06 school year through the **State Contract** vendors, **Morris County Co-op** vendors and the **Hunterdon County Educational Services Commission** vendors.
30. **ADJOURN**

Attachment B

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Schedule of Meetings

May 2005 - April 2006

\*CONFERENCE MEETING

\*REGULAR MEETING

Monday, May 9, 2005	Monday, May 16, 2005
Monday, June 13, 2005	Monday, June 20, 2005
Monday, July 11, 2005	Monday, July 18, 2005
Monday, August 8, 2005	Monday, August 15, 2005
Monday, September 12, 2005	Monday, September 19, 2005
Monday, October 10, 2005	Monday, October 17, 2005
Monday, November 14, 2005	Monday, November 21, 2005
Monday, December 12, 2005	Monday, December 19, 2005
Monday, January 9, 2006	Monday, January 16, 2006
Monday, February 13, 2006	*Tuesday, February 21, 2006
Monday, March 13, 2006	Monday, March 20, 2006
Monday, April 10, 2006	Monday, April 17, 2006

NOTE: All meetings will convene into closed session at 7:00 PM followed by the public portion of the meeting commencing at 8:00 PM. A closed session may also be held following the public session, as needed. All meetings will be held in the Jefferson Township High School Media Center, Weldon Road, Oak Ridge, NJ 07438.

**Each month there are two meetings scheduled, the conference meeting and the regular meeting, however the Board may vote at either meeting.**

**\*Meeting will be held on Tuesday due to the District being closed on Monday.**

Attachment C  
Checking Account Numbers/Required Signatories

<u>Account Number</u>	<u>Account Name/Signatories</u>
554019579	Business Office Petty Cash/Board Secretary & Superintendent (Board President) Annual District Petty Cash Amount: \$1,500
554011183	JTHS Athletic Events Account/Principal & Vice Principal
554000610	JTHS Activity Account/Principal & Vice Principal
554011361	Scholarship Fund Account/Principal & Vice Principal
554011019	JTHS Retired HS Classes/Principal & Vice Principal
6101061343	JTMS Activity Fund/Principal & Secretary
205006361	E.T. Briggs Activity Fund/Principal & Secretary
205006388	R.F. Drummond Activity Fund/Principal & Secretary
554007380	White Rock Activity Fund/Principal & Secretary
554009855	Milton Activity Fund/Principal & Secretary
554009820	Cozy Lake Activity Fund/Principal & Secretary
6105542621	Stanlick Activity Fund/Principal & Secretary
554019587	School Nutrition Account/Superintendent & Board Secretary
6101060762	Payroll Agency/Treasurer of School Moneys (Board Secretary) – Bank of NY
554019595	Payroll Agency/Treasurer of School Moneys (Board Secretary) – Lakeland Bank
6101061416	Payroll/Treasurer of School Moneys (Board Secretary) – Bank of NY
554019609	Payroll/Treasurer of School Moneys (Board Secretary) – Lakeland Bank
610106163	Bond & Coupon/Board Secretary, Treasurer of School Moneys & Board President (Board Vice President)
6101081158	General/Board Secretary, Treasurer of School Moneys & Board President (Board Vice President) – Bank of NY
554019617	General/Board Secretary, Treasurer of School Moneys & Board President (Board Vice President) – Lakeland Bank

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Checking Account Numbers/Required Signatories

554019625            Unemployment Trust Fund/Treasurer of School Moneys & Board  
Secretary

554019633            Capital Projects Account/ Board Secretary, Treasurer of School Moneys & Board  
President (Board Vice President)

**\*Alternate Signatory appears in parenthesis.**