

JEFFERSON TOWNSHIP BOARD OF EDUCATION
Work Session Meeting Agenda
Monday – September 12, 2005 - 6:00 PM
Jefferson Township Middle School Media Center

A. _____ called the meeting to order at ____ PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mr. Andre	_____	_____
Mr. Cuccio	_____	_____
Mr. Erdmann	_____	_____
Mr. Hanisch	_____	_____
Mrs. Hardy	_____	_____
Mrs. Masticola	_____	_____
Mrs. Servedio	_____	_____
Mr. Trignano	_____	_____
Mrs. Van Houwe	_____	_____

D. SUPERINTENDENT’S REPORT

Good News and Progress in Our Schools.

E. PRESENTATIONS

- Report on School Opening, Including Significance of District Report of Transported Resident Students
- District Goals – Finalizing the Language for Public Information
- 2004-2005 Accomplishments (September 19, 2005)
- District Testing and Measurable Student Performance Report, (September 19, 2005)
- Public Comment Regarding Bond Refunding Ordinance Item G.10 (September 19, 2005)
- Hurricane Katrina Morris County Response in the Public Schools
- Anticipated Special Board Meeting to adopt Long Range Facility Plan (September 27, 2005)

F. MINUTES OF MEETINGS

F.1 Motion by _____, seconded by _____, that the minutes of the following meetings be approved as submitted:

- August 8, 2005 – Work Session Meeting
- August 15, 2005 – Regular Meeting
- August 29, 2005 – Special Meeting

G. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions G.1 through G.10, as described below:

- G.1** Motion to approve the list of **purchase orders** dated August 2005 in the amount of \$736,455.79.
- G.2** Motion to approve the **check journal** for the month of August 2005 in the amount of \$1,384,833.95.
- G.3** Motion to accept the **Treasurer and Secretary’s Report** dated July 31, 2005 as being in balance.
- G.4** Motion to approve the **transfers** dated July 2005 in the amount of \$
- G.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of July 31, 2005 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).
- G.6** Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of July 31, 2005, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- G.7** Motion to rescind the July 11, 2005 Board Meeting approval for the **donation** of approximately \$10,623 from the Consolidated Parent-Teacher Association (PTA) for the purchase of two Upper Body Trainers, one Tidal Wave Slide and wood fiber surface for the R.F. Drummond School playground, in accordance with Policy #1323, Gifts, Grants and Bequests.
- G.8** Motion to accept the **donation** of approximately \$8,848.00 from the Consolidated Parent-Teacher Association (PTA) for the purchase of two Upper Body Trainers, one Tidal Wave Slide and wood fiber surface for the R.F. Drummond School playground, in accordance with Policy #1323, Gifts, Grants and Bequests.
- G.9** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property.

<u>School/Department</u>	<u>Bar Code/Tag No.</u>	<u>Equipment Description</u>
Cozy Lake School	0819	System 80 Reading Machine
Cozy Lake School	0577	Desk
Buildings & Grounds	611	Lawn Tractor

G.10 Motion to accept the recommendation of the Superintendent to approve final adoption of the following resolution regarding Debt Restructuring (previously introduced at the August 15, 2005 Regular Meeting):

Motion to approve Refunding Bond Ordinance of the Board of Education of the Township of Jefferson in the County of Morris, New Jersey, providing for the Refunding of all or a Portion of the Outstanding School Bonds of the Board, dated May 15, 1993 Issued in the Original Principal Amount of \$2,802,000 and/or all or a Portion of the Outstanding School Bonds of the Board, dated December 1, 1996 Issued in the Original Principal Amount of \$1,900,000, Appropriating not to Exceed \$3,000,000 Therefore and Authorizing the Issuance of not to Exceed \$3,000,000 Refunding Bonds to Provide for such Refunding (see attached).

H. PERSONNEL COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions H.1 through H.3, as described below:

H.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
B: Instructional								
Nicholas Albanito	Resignation	Phys Ed Teacher			JTMS	9/1/05	9/1/05	
Carlos Garcia 11-120-100-101-00	Appoint	Spanish Teacher	BA+15 Step 6	\$44,980	ETB/Stan	9/1/05	6/30/06	Replacement
C: Non-Instructional								
JoAnn Wassmer	Resignation	PSD Aide			Milton	8/31/05	8/31/05	
SE	Family Leave Act	Maintenance			District	9/14/05	12/6/05	
MO	Medical Leave	Aide			Cozy	9/6/05	9/30/05	Using 19 sick days
Audrey Kazmir 11-213-100-106-00	Adjustment of Hrs.	Resource Center Aide	Step 3	\$16.64/hr	WR	9/8/05	6/30/06	From 3/hrs per day to 3hrs 15 mins/day
JoAnn Coan	Appoint	School Bus Aide		\$15.72/hr	Transp.		6/30/06	2 hrs 43 mins/day Replacement effective upon fingerprint
Placeholder	Appoint	School Bus Driver			Transp			
Placeholder	Appoint	Facilities Secretary			Central Office			
Paula Langner 11-215-100-106-00	Appoint	PSD Aide			Milton			
Diane Harris	Appoint	Resource Center Aide	Step 1	\$16.04/hr	Briggs	9/21/05	6/30/05	Replacement effective upon fingerprint
D: Extra-Duty Pay								
Nicholas Albanito	Rescind Appt	MS Cross Country			JTMS	9/1/05	9/1/05	
Kenneth Westberg	Appoint	MS Cross Country	Step 1	\$1,387.97	JTMS	2005/06	2005/06	Replacement
Kathy Mansbery	Appoint	Comp Rm Supv	Level 1	\$26.00/hr	JTHS	2005/06	2005/06	Not to exceed 20 hrs
Patty Vandigriff	Appoint	Academic Decath	Level 1	\$265.00	JTHS	2005/06	2005/06	
Frank Garza	Appoint	Academic Decath	Level 1	\$265.00	JTHS	2005/06	2005/06	
Alice Daken	Appoint	Art Club	Level 1	\$500.00	JTHS	2005/06	2005/06	
Eleanor Urciuoli	Appoint	French Honor Soc	Level 1	\$500.00	JTHS	2005/06	2005/06	
Frank Garza	Rescind Appt	Spanish Hon Soc	Level 1		JTHS	2005/06	2005/06	
Nanette Diaz	Appoint	Spanish Hon Soc	Level 1	\$500.00	JTHS	2005/06	2005/06	
Rosemary McHugh	Appoint	Academic Team Coordinator	Level 4	\$2,500	JTMS	2005/06	2005/06	

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
D:Extra Duty Pay								
Pamela Graham	Appoint	Academic Team Coordinator	Level 4	\$2,500	JTMS	2005/06	2005/06	
Lorraine Gastrock	Appoint	Academic Team Coordinator	Level 4	\$2,500	JTMS	2005/06	2005/06	
Jennifer Costabile	Appoint	Academic Team Coordinator	Level 4	\$2,500	JTMS	2005/06	2005/06	
Angela Feldmann	Appoint	Academic Team Coordinator	Level 4	\$2,500	JTMS	2005/06	2005/06	
Kathy D'Ambrosio	Appoint	Academic Team Coordinator	Level 4	\$2,500	JTMS	2005/06	2005/06	
Teri Haight	Appoint	Academic Team Coordinator	Level 4	\$2,500	JTMS	2005/06	2005/06	
Sharon Clayton	Appoint	Academic Team Coordinator	Level 4	\$2,500	JTMS	2005/06	2005/06	
Sharon Ciliento	Appoint	Academic Team Coordinator	Level 4	\$2,500	JTMS	2005/06	2005/06	
Dave Bresett	Appoint	Elective Team Coordinator	Level 4	\$2,800	JTMS	2005/06	2005/06	

COURSE REIMBURSEMENTS:

Name	Course Title	College/University	Approval #	Amount
Denise Morando	Getting Parents on Your Side	MaryGrove College	#3	969.00
	Models of Effective Teaching	MaryGrove College	#7	531.00

H.2 Motion to approve the Revised Custodian job description.

H.3 Motion to designate the source of funding for the following individuals as funded from the FY2006 respective Grants:

Name	Location	Position	Salary	Grant Share	FICA/TPAF	Benefits
Patricia Szuskowksi	Milton	Preschool	\$41,980	\$20,990	\$3,149	\$6,415

IDEA Part B - Preschool - \$34,195 (includes \$3,641 for workshops/prof development not listed above)

Name	Location	Position	Salary	Grant Share	FICA/TPAF	Benefits
Taisa Engelsman	Milton/Drummond	Kindergarten	\$44,980	\$44,980	\$6,747	\$15,115
Title IIA Total			\$66,842			

I. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.5, as described below:

I.1 Motion to rescind student placement as shown below:

Student	School	Tuition	Date
M/8-5	Chapel Hill School	\$40,770-	9/6/05-6/30/06

I.2 Motion to approve student placements as shown below:

Student	School	Tuition	Date
F/9-1	Loving Care Agency, Inc.	\$62,000	9/6/05-6/30/06
M/8-5	YCS-George Washington School	\$35,301.60	9/6/05-6/30/06

I.3 Motion to approve the Update to the **Uniform State Memorandum of Agreement** between Educational and Law Enforcement Officials.

- I.4 Motion to approve the enrollment of Foreign Exchange Student, Ji Hyun Kim, from Korea into the 10th grade at Jefferson Township High School, who will be residing with a Township resident for the 2005-2006 school year.
- I.5 Motion to approve submission of the NJ Department of Education Statement of Assurance and Intent Mentoring Plan for 2005-2006.

J POLICY COMMITTEE

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motion J.1, as described below:

- J.1 Motion to approve the **second reading and adoption** of the following *(copy available for review)*:

<u>Number</u>	<u>Title</u>
7510	Use of School Facilities

K. COMMITTEE REPORTS

L. COMMUNICATIONS

M. OLD BUSINESS

N. NEW BUSINESS

O. BOARD MEMBER COMMENTS

P. COMMENTS FROM THE AUDIENCE

Q. ADJOURN