

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday – May 16, 2005

Jefferson Township High School Media Center

A. Mr. Andre called the meeting to order at 8:06 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:

Present

Absent

Mr. Andre	X	
Mr. Cuccio	X (arrived at 6:45 PM)	
Mr. Erdmann	X	
Mr. Hanisch	X	
Mrs. Hardy	X	
Mrs. Masticola	X (arrived at 6:36 PM)	
Mrs. Servedio	X	
Mr. Trignano	X	
Mrs. Van Houwe	X	
Miss DeAnna Vander Ploeg	X	
Mr. James Quigg		X

CLOSED SESSION

Motion by Mr. Andre, seconded by Mr. Hanisch, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 16th day of May, 2005 at 6:34 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (6) and (7). The general nature of the discussion will involve any investigations or tactics or techniques to protect persons or public property and litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies, which is anticipated to be later this evening.
3. This resolution shall take effect immediately.

Motion carried.

The meeting was recalled to order at 8:06 PM.

D. SUPERINTENDENT'S REPORT

Dr. Bowen reported the *Good News and Progress in Our Schools*.

E. PRESENTATIONS

- Recognition of Miss Lisa Klepp and Mrs. Stephanie Muller for their dedicated service to students and community as a member of the Jefferson Township Board of Education
- Recognition of High School Athletes – Mr. DiColo, Athletic Director
- Classroom Highlights in Technology – Ms. Mansbery, Central Media Distribution Teacher

F. MINUTES OF MEETINGS

F.1 Motion by Mr. Erdmann, seconded by Mr. Hanisch, that the minutes of the following meeting be approved as submitted:

April 11, 2005 – Work Session Meeting
April 18, 2005 – Regular Meeting

Roll call vote: Mr. Andre - Yes	Ms. Mastricola - Abstain
Mr. Cuccio - Yes	Ms. Servedio - Abstain
Mr. Erdmann - Yes	Mr. Trignano - Abstain
Mr. Hanisch - Yes	Mrs. Van Houwe - Yes
Mrs. Hardy - Yes	

Six in favor. Three abstentions. Motion carried.

Motion by Mr. Erdmann, seconded by Mr. Cuccio, that the minutes of the following meeting be approved as submitted:

April 25, 2005 – Organization Meeting

Roll call vote: Mr. Andre - Yes	Ms. Mastricola - Yes
Mr. Cuccio - Yes	Ms. Servedio - Yes
Mr. Erdmann - Yes	Mr. Trignano - Yes
Mr. Hanisch - Yes	Mrs. Van Houwe - Yes
Mrs. Hardy - Yes	

All in favor. Motion carried.

G. FINANCE COMMITTEE

Motion by Mr. Cuccio, seconded by Mrs. Hardy, to accept the recommendation of the Superintendent to approve and adopt motions G.1 through G.7, as described below:

G.1 Motion to approve the list of **requisitions** dated April 2005 in the amount of \$169,018.82.

G.2 Motion to approve the **bills list** dated April 2005 in the amount of \$1,504,304.32.

G.3 Motion to accept the **Treasurer and Secretary's Report** dated March 31, 2005 as being in balance.

G.4 Motion to approve the **transfers** dated March 2005 in the amount of \$219,310.60.

G.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of March 31, 2005 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

G.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c)4, that as of March 31, 2005, after review of the Board Secretary’s and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

G.7 Motion to accept FY05 **IDEA-B** grant in the following amounts:

Basic	\$664,278
Preschool	\$ 34,364

Roll call vote: Mr. Andre	- Yes	Ms. Mastricola	- Yes
Mr. Cuccio	- Yes	Ms. Servedio	- Yes
Mr. Erdmann	- Yes	Mr. Trignano	- Yes
Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
Mrs. Hardy	- Yes		

All in favor. Motion carried.

Motion by Mr. Cuccio, seconded by Mrs. Van Houwe, to accept the recommendation of the Superintendent to approve and adopt the following motion (previously under Auxiliary Committee as L.1), as described below:

Motion to approve the appointment of **Ferraioli, Wielkottz, Cerullo & Cuva, P.A.**, School Auditor, per agreement, for the 2005-06 school year.

Roll call vote: Mr. Andre	- Yes	Ms. Mastricola	- Yes
Mr. Cuccio	- Yes	Ms. Servedio	- Yes
Mr. Erdmann	- Yes	Mr. Trignano	- Yes
Mr. Hanisch	- Yes	Mrs. Van Houwe	- Yes
Mrs. Hardy	- Yes		

All in favor. Motion carried.

H. PERSONNEL COMMITTEE

Motion by Mr. Hanisch, seconded by Ms. Servedio, to accept the recommendation of the Superintendent to approve and adopt motion H.1, as described below:

H.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below: (All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts, * denotes mentoring required)

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
Virginia Jones 5-11-000-240-103-00-00	Appoint	Principal	N/A	\$124,719	JTHS	7/1/05	6/30/06	Vacates reappointment of 5/9/05
B: Instructional								
Jason Carroll 5-11-140-100-101-00-00	Appoint	JTHS Inst. Music	BA/3-4	\$41,980	JTHS	9/1/05	6/30/06	Replacement 2 years experience
Stephanie Shamy 5-11-140-100-101-00-00	Appoint	Teacher	BA/1-2	\$40,980	JTHS	9/1/05	6/30/05	Replacement 1 year experience
France Belleville	Resignation	Teacher			JTMS	6/30/05	6/30/05	
Rene Gadelha	Resignation	Teacher			JTHS	6/30/05	6/30/05	

C. Substitutes	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Term.	Discussion
Tammy Shauger 5-11-000-262-100-28-00	Appoint	Sub Custodian	N/A	\$10.83/hr	District	5/17/05	6/30/05	

Roll call vote: Mr. Andre - Yes	Ms. Mastricola - Yes
Mr. Cuccio - Yes	Ms. Servedio - Yes
Mr. Erdmann - Yes	Mr. Trignano - Yes
Mr. Hanisch - Yes	Mrs. Van Houwe - Yes
Mrs. Hardy - Yes	

All in favor. Motion carried.

I. EDUCATION COMMITTEE

Motion by Mrs. Hardy, seconded by Ms. Servedio, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.3, as described below:

I.1 Motion proclaiming **Special Education Week**, May 8-14, 2005 by the Jefferson Township Board of Education.

I.2 Motion to revise the Six Year Curriculum Cycle to a Five Year Curriculum Cycle, in accordance with Department of Education Standards *(copy available for review)*.

I.3 Motion to acknowledge the Extended School Year for designated Special Education Students, from July 11, 2005 to August 5, 2005. Staffing appointments are anticipated for the June Board of Education meeting.

Roll call vote: Mr. Andre - Yes	Ms. Mastricola - Yes
Mr. Cuccio - Yes	Ms. Servedio - Yes
Mr. Erdmann - Yes	Mr. Trignano - Yes
Mr. Hanisch - Yes	Mrs. Van Houwe - Yes
Mrs. Hardy - Yes	

All in favor. Motion carried.

I.4 Mrs. Hardy noted the **enrollment** as of 4/30/05:

	June 04	April 05	
R. F. Drummond	99	105	
Milton	217	203	
Cozy Lake	281	275	
Stanlick	259	370	} Note: 2005 Reassignment of Buildings
E.T. Briggs	380	246	
White Rock	490	483	
Total Elementary	1,726	1,682	
JTMS	889	907	
JTHS	991	1,012	
GRAND TOTAL	3,606	3,601	
Tuition students received	1	1	
Out-of-district placement	56	49	

J. POLICY COMMITTEE

Motion by Mrs. Hardy, seconded by Mrs. Van Houwe, to accept the recommendation of the Superintendent to approve and adopt motion J.1, as described below:

J.1 Motion to approve the **second reading and adoption** of the following policy, as amended (*copy available for review*):

<u>Number</u>	<u>Title</u>
1110	Organizational Chart

Roll call vote: Mr. Andre - Yes	Ms. Mastricola - Yes
Mr. Cuccio - Yes	Ms. Servedio - Yes
Mr. Erdmann - Yes	Mr. Trignano - Yes
Mr. Hanisch - Yes	Mrs. Van Houwe - Yes
Mrs. Hardy - Yes	

All in favor. Motion carried.

K. BUILDING NEEDS COMMITTEE

Motion by Mr. Cuccio, seconded by Mrs. Hanisch, to accept the recommendation of the Superintendent to approve and adopt motion K.1, as described below:

K.1 Motion to approve the following **change order** for the HS/MS Sewer Treatment Plant Improvements:

<u>Contract #</u>	<u>Change Order #</u>	<u>Contractor</u>	<u>Amount</u>	
2002-1	2	Maple Construction Co.	\$ 8,818.55	Replacement of an existing process aeration blower with a new blower, pending technical review with engineer

Roll call vote: Mr. Andre - Yes	Ms. Mastricola - Yes
Mr. Cuccio - Yes	Ms. Servedio - Yes
Mr. Erdmann - Yes	Mr. Trignano - Yes
Mr. Hanisch - Yes	Mrs. Van Houwe - Yes
Mrs. Hardy - Yes	

All in favor. Motion carried.

Motion by Mr. Cuccio, seconded by Mrs. Hanisch, to accept the recommendation of the Superintendent to approve and adopt motion K.2, as described below:

K.2 Motion to approve the following **change orders** for the HS/MS construction project:

<u>Contract #</u>	<u>Change Order #</u>	<u>Contractor</u>	<u>Amount</u>	
E1	35	Brittashan Enterprises	\$ 7,861.00	Installation of sump-pump controllers in elevator machine rooms; installation of single-pole switch on hood in art room & install dedicated circuit for insta-hot device in faculty room A-301

Roll call vote: Mr. Andre - Yes	Ms. Mastricola - Yes
Mr. Cuccio - Yes	Ms. Servedio - Yes
Mr. Erdmann - Yes	Mr. Trignano - Yes
Mr. Hanisch - Yes	Mrs. Van Houwe - Yes
Mrs. Hardy - Yes	

All in favor. Motion carried.

L. AUXILIARY COMMITTEE

The matter originally located here was moved to the Finance section on page 3.

M. COMMITTEE REPORTS - Education Committee – Mrs. Hardy reported to the Board regarding school assessment.

Policy Committee – Mrs. Hardy reported that this committee meets regularly and commented regarding a Liaison Committee between the Jefferson Township Council and the Jefferson Township Board of Education and suggested posting the 2005-06 Committee Assignments on the website.

N. COMMUNICATIONS

Mr. Andre received correspondence from Jefferson Township encouraging better recycling.

O. OLD BUSINESS

Mr. Andre commented that Sparta has a common email address for Board Members.

P. NEW BUSINESS – None.

Q. BOARD MEMBER COMMENTS – Mr. Andre commended the Chess Tournament and Astronomy demonstration activities.

Mrs. Van Houwe highlighted teacher appreciation day activities.

Ms. Servedio noted the PTA donations for teacher appreciation day.

R. STUDENT REPRESENTATIVE COMMENTS

Yearbooks have been distributed.

S. COMMENTS FROM THE AUDIENCE

Comments were made regarding the following:

- Class size
- Student sports award recipient and administrative representation at event
- Need for athletic achievement recognition

CLOSED SESSION

Motion by Mr. Andre, seconded by Mr. Cuccio, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 16th day of May, 2005 at 9:15 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (3), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, personal privacy, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters and employment, evaluation, termination of employees.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies, which is anticipated to be later this evening.
3. This resolution shall take effect immediately.

Motion carried.

S. ADJOURN

Motion by Mr. Cuccio, seconded Mr. Hanisch, that the meeting adjourn at 10:40 PM.

Respectfully submitted,

Dora E. Mylchreest
Board Secretary