

DRAFT
JEFFERSON TOWNSHIP BOARD OF EDUCATION
Work Session Meeting Minutes
Monday – October 10, 2005
Jefferson Township Middle School Media Center

A. Mr. Andre convened the regular session meeting (which was preceded by a closed session, as described below) to order at 8:04 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mr. Andre	X	
Mr. Cuccio		X
Mr. Erdmann	X	
Mr. Hanisch	X	
Mrs. Hardy	X	
Mrs. Masticola	X	
Mrs. Servedio	X (arrived at 7:51 PM)	
Mr. Trignano		X
Mrs. Van Houwe	X	
Manny Fanarjian		X
Nicole Yatsonsky		X

CLOSED SESSION

Motion by Mr. Andre, seconded by Mr. Hanisch, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 10th day of October, 2005 at 6:37 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (3), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, personal privacy, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters and employment, evaluation, termination of employees.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies, which is anticipated to be later this evening.
3. This resolution shall take effect immediately.

The meeting was called to public session at 8:04 PM.

D. SUPERINTENDENT'S REPORT

Dr. Bowen reported the *Good News and Progress in Our Schools*.

Monthly Progress Report On District Goals:

- *Improve math and writing instruction district-wide.*
- *Improve inter and intra-communication and community relations.*
- *Ensure that the facilities are properly maintained and safe for students, staff and public.*
- *Ensure (instructional) consistency within grade levels and across the district campuses.*

E. PRESENTATIONS

- Violence and Vandalism Annual Report in Accordance with Public Law 2001, Chapter 299 – Superintendent’s Summary Report – Dr. Bowen (to be posted on District web site)

F, G, H, I, and J - The Board reviewed the motions slated for a vote on October 17th.

No comments and/or questions were raised.

K. COMMITTEE REPORTS

Community Relations/School Business Partnership Committee – Mr. Erdmann reported on the District Goal progress. Dr. Bowen will make a presentation regarding District Goals on October 17, 2005. The committee supported a Board of Education email address, which will be a “read only” and generate an automated response.

Mrs. Servedio noted the Superintendent should develop an action plan within sixty (60) days from the time the District Goals were established. It was noted the Goals must be more specific to enable measurability.

L. COMMUNICATIONS

Correspondence was received regarding the following:

- Letters regarding Middle School Schedule
- Letter regarding architect for Long Range Facility Plan (LRFP) received in Trenton

M. OLD BUSINESS – Mrs. Masticola asked if there is a follow-up regarding prior meetings questions list. The book of Roberts Rules regarding organizational meetings will be consulted and follow-up will be reported at October 17, 2005 meeting.

An email was sent regarding bus routes.

Mrs. Servedio asked if there was any further action required on the Memorandum of Agreement and Dr. Bowen stated he conferred with Chief Palko and none was required.

Mrs. Servedio asked a question regarding Assessment results to establish future goals. Dr. Bowen stated the results would be reported to the Education Committee.

N. NEW BUSINESS – None.

O. BOARD MEMBER COMMENTS

Mrs. Servedio commented on the success of Professional Day.

Mrs. Servedio reported the parent survey regarding field trip to New York received a positive response. While Mr. Andre stated he does not support travel to New York; Mrs. Hardy acknowledged common sense would prevail.

Mrs. Van Houwe stated high school students received much more college options and related information this year than in the past.

Mrs. Mastricola clarified that calendar red ribbon week is October 24 – 28 and it is not what is shown in calendar. Mrs. Mastricola asked what QAAR is. It is Quality Assurance Annual Report. Mrs. Mastricola stated that Terra Nova results have not been mailed. Dr. Bowen stated the results will be reviewed with Education Committee and the Board. Mrs. Mastricola noted the Middle School schedule is not set in stone.

P. COMMENTS FROM THE AUDIENCE

Comments were made regarding the following:

- Middle School Professional Development, Grandparents Day and Transition Day were all a success.
- A suggestion was made for a field trip survey for teachers be circulated
- A question was raised regarding Board action and it was noted this is a Work Session meeting and generally no action is taken.
- A question was raised regarding the clarity of motions.
- A suggestion was made to have a brief discussion of motions prior to action.
- A question was raised regarding the term emergent as it relates to hiring.
- Comment on the longer White Rock School recess
- A question was raised regarding scheduling of an open forum/Sounding Board – response: Nov. 15 in the JTHS Auditorium.
- A question was raised regarding the timeliness and protocol for Administrative responses – response: Use good judgment.
- A question was raised regarding the Stokes field trip and notification to parents and related information.

Q. ADJOURN

Motion by Mr. Hanisch, seconded Mr. Erdmann, that the meeting adjourn at 9:10 PM.

Respectfully submitted,

Dora E. Mylchreest
Board Secretary