

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday, March 16, 2015 7:00 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

A. Mr. Smith, called the meeting to order at 7:30 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:
DAILY RECORD, *AIM* Newspaper, and the *JEFFERSON PATCH*;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	<u> X </u>	<u> </u>
Mrs. Poulas	<u> </u>	<u> X </u>
Mr. Quigley	<u> X </u>	<u> </u>
Miss Rowan <i>(Arrived @ 7:48)</i>	<u> X </u>	<u> </u>
Mrs. Senatore	<u> </u>	<u> X </u>
Mr. Stewart	<u> X </u>	<u> </u>
Mrs. Van Ness	<u> X </u>	<u> </u>
Mr. Millar, Vice President	<u> X </u>	<u> </u>
Mr. Smith, President	<u> X </u>	<u> </u>
Mark Dominguez, <i>Student Representative</i>	<u> </u>	<u> X </u>
Patrik Harsanyi, <i>Student Representative</i>	<u> X </u>	<u> </u>

D. CLOSED SESSION

There was no closed session this evening.

E. SUPERINTENDENT'S REPORT

- Mr. Kraemer reported on the Good News and Progress in Our Schools including an update on PARCC testing. Mr. Kraemer noted testing concludes on March 17.

F. PRESENTATIONS

- Randi DeBrito, Prinicpal, and Dr. Timothy Plotts, Principal presented the program One School, One Book.
- Dora Zeno, School Business Administrator gave a synopsis of the 2015-2016 Preliminary Budget.

G. COMMENTS FROM THE AUDIENCE *(on agenda action items only, if applicable)*

- None

H. STUDENT REPRESENTATIVES

- Student Representative Patrik Harsanyi reported on the upcoming High School production of Beauty and the Beast. He also noted that winter sports are winding down and the college AP's are out. SAT's have commenced and FBLA and DECA competitions are continuing. Student Rep Harsanyi commented that 2 water bottle filling stations are now in place at the high school and high school PARCC testing is complete and appeared to have run smoothly.

I. COMMITTEE REPORTS

- **Building Needs and Finance Committee** – Mr. Cuccio reported the Committee met on March 12th and discussed the following items: the 2015-2016 Preliminary Budget which includes Full Day Kindergarten, Milton School Kitchen Improvements, Staff Realignment, Banked Cap, Facilities Projects, Transportation, Technology, TV Studio Upgrade and Musical Instruments. The Committee also reviewed the Food Service RFP results and made a recommendation for action, April 27 was the recommended date for the Budget Public Hearing. Also reviewed was the facilities usage controls and consideration of alternate solutions to meet district facilities’ needs.
- **Education Committee** – Mrs. Van Ness highlighted the March 2nd meeting with the following discussion items: Administration will research Trimesters (K-5) and bring to the elementary principals for consideration. The middle school is exploring options for electives. Forensics will offered for a half year semester for grades 7 and 8; all day field trips as presented are recommended for approval. Finally, there was concern expressed about the high school marquee and the snow banks, which are preventing it from being changed.
- **Negotiations Committee** – Mr. Quigley noted the Committee met on March 10th. The next meeting date is tentatively scheduled for March 30th.

J. MINUTES OF MEETINGS

Motion by Mr. Stewart, seconded by Miss Rowan, that the minutes of the following meetings be approved as submitted:

February 18, 2015 Regular Meeting Minutes

February 18, 2015 Executive Session Minutes

MOTION: Mr. Stewart	SECOND: Miss Rowan			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas				X
Mr. Quigley	X			
Miss Rowan	X			
Mrs. Senatore				X
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

K. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Cuccio, seconded by Mr. Stewart, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.11, as described below:

K.1 RESOLVED that the Jefferson Board of Education, in the County of Morris, New Jersey approves the preliminary 2015-2016 school district budget for submission to the Executive County Superintendent of Schools as follows:

General Fund	\$ 56,862,072
Special Revenue Fund	\$ 806,498
Debt Service Fund	\$ 2,001,807
Total	\$ 59,670,377

BE IT FURTHER RESOLVED, that there should be raised a total General Fund Tax Levy of \$39,409,587 and Debt Service \$ 1,855,967 for the ensuing School Year (2015-2016); and

WHEREAS, the district has a taxing authority which is comprised of:

Banked Cap Expiring in 2015-2016	\$ 374,551
Banked Cap Expiring in 2016-2017	\$ 23,777
2% Allowable Tax Levy Adjustment	
Base 2014-2015	\$ 38,389,377
Total Available Tax Levy	\$ 38,787,705

WHEREAS, The Board has approved that there should be raised for the General Fund a tax levy of \$39,409,587, which includes \$374,551 of Banked Cap for the ensuing School Year to offset the cost to expand to full day kindergarten.

NOW THEREFORE BE IT RESOLVED that the Jefferson Board of Education, in the County of Morris, New Jersey approves that the unused, unexpired taxing authority of \$23,777, be banked for potential use in the subsequent allowable fiscal years.

BE IT FURTHER RESOLVED, that the Jefferson Board of Education approves the following Capital Outlay Projects for the 2015-2016 School Year:

Description	DOE Project Number	Estimated Total Cost
Partial Roof Replacement @ Drummond	2380-030-15-1000	\$ 66,750
Partial Roof Replacement @ White Rock School	2380-070-15-1000	\$ 183,850
Partial Roof Replacement @ Milton School	2380-050-15-1000	\$ 133,525
	Totals	\$ 384,125

WHEREAS, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Jefferson Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2015-2016 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2014-2015 was \$75,030 and

WHEREAS, travel and expense reimbursement has reached a total amount of \$36,740.98 as of March 1, 2015

NOW THEREFORE BE IT RESOLVED, that the Jefferson Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2015-2016 at the sum of \$75,575 and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded and

WHEREAS, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annual prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations:

Health	\$	27,700
Student OT, PT & Extraordinary Services	\$	4,000
Guidance	\$	15,960
Child Study Teams	\$	24,600
Legal	\$	125,000
Accounting	\$	29,500
Architect	\$	40,000
Other purchased Prof Services	\$	5,000
Business Office Other Purchased Prof Services	\$	6,500
Professional Development	\$	4,100
Transportation	\$	13,668
Home Instruction	\$	17,500
Instruction Purchased Prof Services	\$	315

And

WHEREAS, the Administration needs to notice the Board if there arises a need to exceed said maximums. Upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW THEREFORE BE IT RESOLVED, that the Jefferson Board of Education, in the County of Morris, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2015-2016 school year.

K.2 Motion to approve the **purchase order** list dated February 2015 in the amount of **\$144,376.16**

K.3 Motion to approve the **check journal** as of February 2015 in the amount of **\$6,266,456.81**.

Fund	Amount
General (10/11/12)	\$ 4,732,661.61
Special Revenue Funds (20)	\$ 81,953.95
Food Service Enterprise Fund (60)	\$ 132,691.10
Payroll Agency (90)	\$ 1,319,150.15
Total	\$ 6,266,456.81

K.4 Motion to approve the funds **transfers** in the 2014-2015 Fiscal Year, dated February 2015 in the amount of **\$81,721.07**.

K.5 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of January 31, 2015, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

K.6 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of January 31, 2015, after review of the Board Secretary’s and Treasurer’s **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

K.7 Motion to approve resolution as described below:

BE IT RESOLVED, that the Jefferson Township Board of Education approves the settlement agreement with EI Associates prepared by Board counsel.

K.8 Motion to approve resolution authorizing the Jefferson Township Board of Education to renew membership in the School Alliance Insurance Fund (SAIF), below:

WHEREAS, a number of educational entities have joined together to form a Joint Insurance Fund as permitted by Chapter 108 Laws of 1983 (18A:18B *et. seq.*); and

WHEREAS, the statutes governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

WHEREAS, the JEFFERSON TOWNSHIP BOARD OF EDUCATION hereafter referred to as "**Educational Facility**" has determined that membership in the School Alliance Insurance Fund hereafter referred to as "**Fund**" is in the best interest of the **Educational Facility**; and

WHEREAS, the **Educational Facility** agrees to be a member of the **Fund** for a period of three (3) years, effective July 1, 2015, said membership to terminate on July 1, 2018 at 12:01 a.m. standard time; and

WHEREAS, the **Educational Facility** has never defaulted on claims if self-insured and has never been canceled for non-payment of insurance premiums for two (2) years prior to execution of this Resolution;

NOW THEREFORE, BE IT RESOLVED that the **Educational Facility** does hereby agree to join the **Fund** and is/are afforded the following coverage:

- X Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability (Includes 5M Excess General and Auto Liability)
- X Excess Liability (AI/GL)
- X School Leaders Professional Liability

BE IT FURTHER RESOLVED that the **Educational Facility's** Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership of the **Fund** as are required by the **Fund's** bylaws and to deliver same to the Administrator of the **Fund** with the express reservation that said documents shall become effective only upon the **Educational Facility's** admission to the **Fund**.

K.9 Motion to approve resolution appointing School Alliance Insurance Fund Commissioner, below:

BE IT RESOLVED, by the School Board of Jefferson Township, County of Morris, State of New Jersey, that it hereby appoints Dora E. Zeno as the School Alliance Insurance Fund Commissioner, and

BE IT FURTHER RESOLVED, that copies of this Resolution be forwarded to the following:

Dora E. Zeno (*Fund Commissioner*) School Alliance Insurance Fund

K.10 Motion to approve the **Food Service Management Company (FSMC)** contract, between the Jefferson Township Board of Education and The Pomptonian, Inc., located at 3 Edison Place, Fairfield, NJ, is awarded the contract for the 2015-2016 school year under the following arrangements:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$.1572 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch, after school snack, and at-risk after school meal program meals) served and meal equivalents.

The number of School Breakfast Program, After School Snack Program, At-Risk After School Meal Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals and At-Risk After School Meal Program meals served to the children, shall be divided by \$2.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.1572 will be multiplied by total meals.

The FSMC guarantees the LEA a minimum profit of fifty thousand, six hundred eighty-two dollars and eighteen cents (\$50,682.18) for school year 2015-2016.

K.11 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*copy attached*).

MOTION: Mr. Cuccio	SECOND: Mr. Stewart			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas				X
Mr. Quigley	X			
Miss Rowan	X			
Mrs. Senatore				X
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

L. PERSONNEL COMMITTEE

Motion by Mrs. Van Ness, seconded by Mr. Cuccio, to accept the recommendation of the Superintendent to approve and adopt motions L.1, as described below:

- L.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jessica Tanis	Resignation	Elementary Teacher 10.30.30.AGV			Briggs	3/6/15	3/6/15	
Laura Oliynik	Resignation	Elementary Teacher 10.60.60.AHX			White Rock	3/8/15	3/8/15	
Mark Feinsinger	Appoint	Biology Teacher 09.80.80.ASD	BA+15 Step 2	\$50,160	High School	5/18/15	6/30/15	Replacing KP
Halei Van Dyke 11-130-100-101-29	Appoint	Special Ed. Teacher 10.70.70.AJJ		\$200/day	Middle School	4/13/15	6/19/15	Replacing LC Less than 60 days
Deirdre Bassin 11-130-100-101-29	Appoint	English Teacher Long-term Sub 10.70.70.AON		\$200/day	Middle School	4/13/15	6/19/15	Replacing ST Less than 60 days
Tina Marie Morisco	Appoint	Bedside Instruction		\$42.45/hr.	District	2/17/15	6/30/15	
JG	Adjusted Intermittent Family Leave	10.70.70.AQP			Middle School	1/26/15	3/13/15	Utilizing 14 unpaid days
BD	Medical Leave	10.10.10.AIS			Stanlick	2/18/15	3/31/15	Utilizing 30 sick days
JC	Adjusted Medical Leave	10.80.80.AJC			High School	1/2/15	2/14/15	Utilizing 3 personal, 8 sick and 17 unpaid days
BM	Adjusted Medical Leave	10.50.50.AJI			Cozy Lake	2/3/15	3/18/15	Utilizing 23 sick days and 6 unpaid days
NF	Adjusted Intermittent Medical Leave	10.50.50.AHG			Cozy Lake	2/23/15	3/13/15	Utilizing 8 sick days
RK	Maternity Leave	10.30.30.AJT			Briggs	5/11/15	6/19/15	Utilizing 29 sick days
RK	Family Leave	10.30.30.AJT			Briggs	9/1/15	6/30/16	Entire school year
ML	Maternity Leave	10.50.50.AUC			Cozy Lake	5/18/15	11/20/15	Utilizing 24 sick and 53 unpaid days
VP	Maternity Leave	10.70.70.ADE			Middle School	6/2/15	10/30/15	Utilizing 14 sick and 40 unpaid days
PS	Medical Leave	10.70.70.BNI			Middle School	2/26/15	3/13/15	Utilizing 11 sick days

*Requires Mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Rebecca Smith	Resignation	Special Ed. Aide 09.10.10.BSI			Stanlick	2/25/15	3/7/15	
Halei Van Dyke	Resignation	Special Ed. Aide 09.40.40.BOP			Milton	3/16/15	4/2/15	Accepted another position in district
Carolyn Del Mastro 11-214-100-106	Appoint	Special Ed. Aide 09.10.10.BHY	Step 1	\$19.65/hr	Middle School	3/12/15	6/30/15	Replacing JB 3.5 hrs/day w/o benefits
Martha Guiffo Gamba 11-000-217-106	Appoint	Special Ed. Aide 09.80.80.BVD	Step 1	\$19.65/hr	High School	2/26/15	6/30/15	New position 7 hrs/day, w/ benefits Student received from other district
Jill Brown 11-000-217-106	Appoint	Special Ed. Aide 09.80.80.BVG	Step 5	\$20.89/hr	White Rock	3/9/15	6/30/15	New position 7 hrs/day, w/ benefits Not budgeted
Melissa Kanouse 11-000-217-106	Appoint	Special Ed. Aide 09.80.80.BVE	Step 1	\$19.65/hr	High School	3/12/15	6/30/15	New position 3.5 hrs/day w/o benefits Not budgeted
Linda Shnyder 11-213-100-106	Appoint	Special Ed. Aide 09.10.10.BSI	Step 1	\$19.65/hr	Stanlick	3/16/15	6/30/15	Replacing RS 3.25 hrs/day, no benefits
April Stearns 11-000-217-106	Appoint	Special Ed. Aide 09.80.80.BVJ	Step 1	\$19.65/hr	High School	3/17/15	6/30/15	New position 3.5 hrs/day w/o benefits Not budgeted
WL	Medical Leave	10.90.90.BFQ			District	2/20/15	3/6/15	Utilizing 11 sick days
CF	Medical Leave	10.90.90.BED			District	4/13/15	5/1/15	Utilizing 15 sick days
MR	Medical Leave	09.40.40.BBJ			Milton	2/19/15	2/25/15	Utilizing 5 sick days
RA	Intermittent Medical Leave	12.90.92.BSV			District	12/5/14	3/25/15	Utilizing 3 personal and 3 sick days
KC	Intermittent Medical Leave	09.80.80.BDV			High School	10/22/14	6/30/15	Utilizing 8 sick, 1 personal and an undetermined amount of unpaid days

D. SUBSTITUTES/OTHER								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Blasé Cassibba	Appoint	Substitute Teacher		\$80/diem	District	3/17/15	6/30/15	
Tyler Ferrentino	Appoint	Substitute Teacher		\$80/diem	District	3/17/15	6/30/15	
Matthew Grieves	Appoint	Substitute Teacher		\$80/diem	District	12/17/14	6/30/15	
Ashley Hamilton	Appoint	Substitute Teacher		\$80/diem	District	2/27/15	6/30/15	
April Stearns	Appoint	Substitute Teacher		\$80/diem	District	3/17/15	6/30/15	
Brian DeYoung	Appoint	Substitute Aide		\$10/hr.	District	3/11/15	6/30/15	
Ashley Hamilton	Appoint	Substitute Aide		\$10/hr.	District	2/27/15	6/30/15	
Melissa Kanouse	Appoint	Substitute Aide		\$10/hr.	District	3/11/15	6/30/15	
April Stearns	Appoint	Substitute Aide		\$10/hr.	District	3/17/15	6/30/15	
Morgan Feuss	Appoint	Substitute Nurse		\$150/diem	District	3/17/15	6/30/15	

E. STUDENT INTERN/TEACHER						
Name	College	Subject	Locations	Date Effective	Date Termin.	Discussion
Mary Jarrett Johnson	Centenary College	Guidance	Middle School	9/1/15	12/23/15	

F. 2014-15 SCHOOL YEAR COACHING STAFF								
SPRING								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Melissa Hall	Appoint	Head Girls' Lacrosse	2	6369.84	High School	9/1/14	6/30/15	4 years of service
Daren Bruseo	Correction	Head Track Boys	3	7274.28	High School	9/1/14	6/30/15	7 years of service

MOTION: Mrs. Van Ness	SECOND: Mr. Cuccio			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X			
Mr. Millar	X			
Mrs. Poulas				X
Mr. Quigley	X			
Miss Rowan	X			
Mrs. Senatore				X
Mr. Smith	X			
Mr. Stewart	X			
Mrs. Van Ness	X			

M. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Van Ness, seconded by Miss Rowan, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.5, as described below:

M.1 Motion to approve contract for **tuition student received** in the **2014-2015** school year, as shown below, plus related services as needed:

Student	School	Tuition	Effective
F/6-17	Wallkill Valley Public Schools	\$47,546	3/16/15-6/30/15

M.2 Motion to rescind student placement for the 2014-2015 school year, as indicated below:

Student	School	Tuition	Effective
M/18-0	Washington Academy	\$30,646.60	3/2/15
F/18-2	Lakeland Andover	\$20,060.00	2/27/15
M/10-11	The Children's Institute	\$22,042.80	3/6/15
M/10-11	Morris Union Jointure/Related Services	\$3,098.00	3/6/15

M.3 Motion to approve **student placement** for the 2014-2015 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/18-0	Willowglen Academy	\$32,462.43	3/2/15-6/30/15

M.4 Motion to approve the following day trips:

School/Group/Activity	Location	Dates
JTHS Physics	High Point Regional High School, Sussex, NJ	March 30, 2015
JTHS Rebel	White Rock School, Oak Ridge, NJ	March 31, 2015
JTMS 6 Blue	Liberty Science Center, Jersey City, NJ	April 1, 2015
Ellen T. Briggs, Grade K	Turtle Back Zoo, West Orange, NJ	May 18, 2015
JTHS DECA/FBLA	Wall Street/911 Museum, New York, NY	May 21, 2015
JTMS 6 White	SCMUA & Lafayette Park, Lafayette, NJ	May 28, 2015
JTHS Rebel	Arthur Stanlick School, Wharton, NJ	May 29, 2015

M.5 Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) February 17, 2015 through March 16, 2015.

RESOLVED, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from February 17, 2015 through March 16, 2015, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Milton	0	0	0
Briggs	1	0	0
Cozy Lake	0	0	0
Stanlick	2	0	0
White Rock	0	0	0
Middle School	1	0	0
High School	3	1	0

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

Name	MOTION: Mrs. Van Ness				SECOND: Miss Rowan			
	Ayes	Nays	Abstain	Absent	Ayes	Nays	Abstain	Absent
Mr. Cuccio	X							
Mr. Millar	X							
Mrs. Poulas				X				
Mr. Quigley	X							
Miss Rowan	X							
Mrs. Senatore							X	
Mr. Smith	X							
Mr. Stewart	X							
Mrs. Van Ness	X							

Enrollment as of 2/27/15:

	Feb. 14	Feb. 15
Milton	158	151
Cozy Lake	239	233
Arthur Stanlick	378	367
E.T. Briggs	320	314
White Rock	380	380
Total Elementary	1,475	1,445
JTMS	813	789
JTHS	1,010	1,003
GRAND TOTAL	3,298	3,237
Tuition students received	1	3
Out-of-district placement	39	35

N. COMMUNICATIONS

- None

O. OLD BUSINESS

- None

P. NEW BUSINESS

- The April 20th Board Meeting has been rescheduled to April 27, 2015 @ 7:30.

Q. PUBLIC COMMENTS

- An audience member voiced concern for children adapting to full day kindergarten.
- An audience member thanked the Board for full day kindergarten.

R. BOARD MEMBER COMMENTS

- The Board noted that spring can't come fast enough.

S. ADJOURN

Motion by Mr. Cuccio, seconded by Mrs. Van Ness that the meeting adjourn at 8:03 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	Travel/ Miles	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/ tolls/miscellaneous fees)
Connors, Amy	May 6	Parsippany, NJ	Practical Strategies for Meeting the Rigorous Common Core State Standards for Reading (K-2)	\$ 235.00	Own	10	-	-	-	-	\$ 235.00
Doyle, Elizabeth	Apr. 24	Whippany, NJ	Winners!	\$ 199.00	Own	20	-	-	-	-	\$ 199.00
Fastnacht, Nicole	May 11	Parsippany, NJ	Using Guided Math to Help Students Meet and Exceed Common Core Math Standards	\$ 235.00	Own	46	-	-	-	-	\$ 235.00
Fredericks, Meghan	Apr. 14	Edison, NJ	Teaching Reading in Small Groups: Assessment and Instruction	\$ 239.00	Own	121	-	-	-	-	\$ 239.00
Giacchi, Rita	June 3-5	Atlantic City, NJ	New Jersey Association of School Business Officials 53 rd Annual Conference	\$ 150.00	Own	300	\$ 100.00	2	\$ 66.00	2.75*	\$ 531.50
Howe, Jeanne	Apr. 14	Edison, NJ	Teaching Reading in Small Groups: Assessment and Instruction	\$ 239.00	Own	93	-	-	-	-	\$ 239.00
Kraljevich, Jennifer	May 15	Parsippany, NJ	"Mommy, I Don't Feel So Good"	\$ 190.00	Own	0	-	-	-	-	\$ 190.00
Rowens, Heather	Apr. 24 & 25	White Plains, NY	Academy of Orton-Gillingham Practitioners and Educators	\$ 350.00	Own	220	-	-	-	-	\$ 350.00
Vandigriff, Patricia	June 22-23	Monroe Twp., NJ	Building Educator Expertise with the Framework for Teaching	\$ 310.00	Own	171	-	-	-	-	\$ 310.00
Zeno, Dora	June 3-5	Atlantic City, NJ	New Jersey Association of School Business Officials 53 rd Annual Conference	\$ 150.00	Own	300	\$ 100.00	2	\$ 66.00	2.75*	\$ 531.50

*Meals are prorated to 75% on travel days.